

The Organizational Meeting of the Bayport Fire District was held on the above date. Meeting was called to order at 6:30 PM by Treasurer Anthony Ceglio. Members present were: Commissioners Becher, Benincase, Lance Gillette, Lee Gillette and Benincase; Treas. Ceglio and Deputy Treas. Geoghan.

Treasurer Ceglio swore in Commissioners Arthur Benincase and Stanley (Lee) Gillette as Commissioners as elected at the annual meeting held on December 12, 2005.

Commissioner Benincase made a motion to appoint Raymond F. Reilly, Jr. as Chairman of the Board for 2007 seconded by Commissioner Becher.

Commissioner Reilly chaired the remainder of the meeting. Commissioner Reilly thanked Commissioner Benincase for his time in service as Chairman in 2006.

Commissioner Lee Gillette made a motion to appoint Constance Haab as Secretary for 2007 seconded by Commissioner Becher.

Commissioner Lee Gillette made a motion to appoint Anthony Ceglio as Treasurer for 2007 seconded by Commissioner Benincase.

Commissioner Lee Gillette made a motion to appoint Michael Geoghan as Deputy Treasurer for 2007 seconded by Commissioner Benincase.

Chairman Reilly swore in the Secretary, Treasurer and Deputy Treasurer.

Media notice was read and placed on file.

Commissioner Benincase made a motion to appoint the Suffolk County News as the official newspaper for the District for 2007 seconded by Commissioner Lee Gillette.

Commissioner Lance Gillette made a motion to authorize the salaries of the Secretary and Treasurer as adopted in the 2007 budget seconded by Commissioner Lee Gillette.

Commissioner Lance Gillette made a motion to designate the first Monday following the first Friday of each month as the official meeting night for the District to commence at 6:30 PM. Motion seconded by Commissioner Benincase.

Commissioner Lee Gillette made a motion to retain memberships in the following organizations: New York State Fire Districts association, Suffolk County Fire Districts Association, Islip Town Fire Districts Association, International Chiefs Association, International Fire Instructors Association, New York State Chiefs Association, National Volunteer Fire Council, National Fire Protection Association (District and Department) and Firemen's Association of the State of New York for Department members. The following publications were approved for subscriptions: Firehouse1, Fire Engineering, Fire Rescue, Fire Chiefs, Fire News, Fire Department Training National and First Responder. Motion seconded by Commissioner Benincase.

Commissioner Lee Gillette made a motion to designate the Suffolk County National Bank as the official bank for the District in 2007 and Merrill Lynch for the Investment Program. Motion seconded by Commissioner Benincase.

Commissioner Benincase made a motion to affirm the surety bond for the treasurer from the District insurance company seconded by Commissioner Lance Gillette.

Commissioner Lee Gillette made a motion to defer the annual treasurer's report until February seconded by Commissioner Lance Gillette.

Commissioner Benincase made a motion to appoint Warren Siska as the Attorney for the District in 2007 seconded by Commissioner Lee Gillette.

Commissioner Lee Gillette made a motion to authorize the Treasurer to pay salaries, insurance and utility bills seconded by Commissioner Lance Gillette.

Commissioner Benincase made a motion to authorize the Board to utilize the employment of anyone necessary during the year 2007 at a salary of \$16.00 per hour seconded by Commissioner Lance Gillette.

Commissioner Lee Gillette made a motion to authorize Commissioners Lance Gillette and Benincase to sign Suffolk County Civil Service forms seconded by Commissioner Becher.

Commissioner Lee Gillette made a motion to authorize travel allowance as follows. Reimbursement of \$75.00 per diem with receipts, \$55.00 per diem without receipts and mileage in the amount allowed by the Internal Revenue Service seconded by Commissioner Becher.

Purchasing procedures were read and approved as per attached on a motion by Commissioner Benincase seconded by Commissioner Lance Gillette.

Commissioner Benincase made a motion to approve Capital Resolution Money Market Capital Reserve Buildings and Grounds Account, Money Market Capital Reserve Major Equipment Account; Money Market Major Radio Equipment Account, Money Market Major Equipment Actuary and Money Market Radio Interoperability Improvements Account seconded by Commissioner Becher.

Commissioner Lance Gillette made a motion to designate Commissioner Becher to review and reconcile the District bank statements seconded by Commissioner Benincase.

Commissioner Lance Gillette made a motion to designate Jack Stevens and Donald Barrett to inventory the District buildings and property for an appraisal of the District's fixed assets. Motion seconded by Commissioner Becher.

Commissioner Benincase made a motion to retain contracts with Costal Fire Systems Inc., Mayday Communications, Barist Elevator, Verizon Wireless, Nextel Telephone Communications, Long Island Power Authority and Keyspan Gas. Motion seconded by Commissioner Lance Gillette.

Commissioner Benincase made a motion to designate Commissioners, Chiefs and appointees to be indemnified in case of a claim or suit on an occurrence basis seconded by Commissioner Lance Gillette.

Appoint of Auditing firm to be deferred for discussion.

Commissioner Becher made a motion to approve the Service Award Program to be continued with Hometown Insurance Services with member deletions and additions from 2006 seconded by Commissioner Benincase.

Commissioner Lee Gillette made a motion to retain the Investment Program as reviewed seconded by Commissioner Becher.

Employee handbook was reviewed and deferred to February meeting for additions and corrections on a motion by Commissioner Benincase seconded by Commissioner Lee Gillette.

Salaries of the District employees were approved as per the adopted budget for 2007 on a motion by Commissioner Benincase seconded by Commissioner Lee Gillette.

Commissioner Lee Gillette made a motion to defer the adoption of the Resolutions to February meeting for review for changes seconded by Commissioner Benincase.

Chairman Reilly appointed committees for 2007 as per attached.

Commissioner Benincase made a motion to adopt a Resolution stating that the District will provide continuous improvement through performance measurement, quality management and assurance. Motion seconded by Commissioner Becher. (contents attached)

Meeting was adjourned at 7:02 PM on a motion by Commissioner Lance Gillette seconded by Commissioner Benincase.

The regular meeting for January for the Bayport Fire District was opened at 7:03 PM by Chairman Reilly. Those present were: Commissioners Reilly, Becher, Benincase, Lance Gillette, Lee Gillette, Treasurer Ceglie; Deputy Treas. Geoghan, Chief D'Amico, Asst. Chief Baillargeon, and Asst. Chief Bachek. Also present were Jack Stevens and Matt Mohlin of H2M Associates.

Minutes of the previous meeting were read and approved on a motion by Commissioner Lance Gillette seconded by Commissioner Benincase.

Matt Mohlin of H2M Architects and Engineers made a presentation to the Board on the refurbishing of the parking lot. He said the cost will be approximately \$300,000. Matt said he is set with the Town of Islip to apply for the permits. Commissioner Benincase made a motion to advertise a public bid for the repaving and drainage of the parking lot. Bids to be opened and publicly read on February 5, 2007 at 6:30 PM. H2M will publish the legal notice and have the bid specifications available to be picked up by the contractors in their office in Melville.

Bills presented for payment were approved to be paid as signed by the Auditing Committee on a motion by Commissioner Benincase seconded by Commissioner Becher.

Treasurer Ceglio presented a draft of the Treasurer's Report for December. Final report will be available next month when all of the final 2006 transactions are completed. Commissioner Lance Gillette made a motion to accept the draft and to defer the final report to next month. Motion seconded by Commissioner Becher.

Chiefs Reports:

Chief D'Amico reported 30 alarms for the month of December and a total for the year of 358. Chief's office requested the use of the District car, 3-14-26 and District equipment for the Ice Rescue Course on February 10th and 11th. Board approved request. Firefighter Bob Fleming contacted the Chief with a request for information on a firefighters program regarding cancer risks. Commissioners will check for information. Medtronics have delivered the defibrillators. Some of the hose has been delivered. St. Patrick's Day Parade will be held on March 11th.

Asst. Chief Baillargeon reported that Bob Marconti and Kevin Collins passed the PADI scuba diving course. One class was given in 2005 and one in 2006. Commissioner Lee Gillette told the chiefs that once again they must remind the members that they must have pre approval through the chief's office and the District before signing up for any courses. Engine Company is hosting an ice rescue class in February. Commissioner Benincase made a motion to approve payment of \$225 to Kevin Collins and Bob Marconti for the PADI course seconded by Commissioner Lee Gillette. Upon further review of the voucher the Board realized that the certificates of completion were not attached as required therefore, the motion was rescinded. Commissioner Benincase made a motion to authorize no more than three members to attend the Ice Rescue Course. Members chosen will be at the discretion of the chief. Motion seconded by Commissioner Lee Gillette. Glen submitted a request to purchase 20 new pagers and a thermal imaging camera. Commissioner Lee Gillette made a motion to advertise permissive referendum #1 not to exceed \$16,000 for a thermal imaging camera and permissive referendum #2 for the purchase of twenty pagers not to exceed \$8200 seconded by Commissioner Lance Gillette. Purchases to be made from Suffolk County bids. Glen said the department members requested the status of the carpeting in the recreation room. Lance said he has price quotes but will check back with vendors to insure that they are both offering the same type. Commissioner Benincase said he will coordinate information on the drivers

licences. Information will be sent from the New York State Motor Vehicle Dept. to the District computer. Glen asked about the status of the fire ground frequency. Commissioner Reilly said it is not in mobile radios right now.

Board told chiefs that all vendors doing business with the District must file a certificate of insurance.

Asst. Chief Bachek compiled a list of members who are to receive the FASNY magazine. He said he is missing two addresses. Two new members submitted applications for membership in the Department Andrew Maglione, 398 Ira Place, Bayport and Scott Lucas, 470 3rd Avenue, Bayport. Commissioner Benincase made a motion to approve the members seconded by Commissioner Lee Gillette. Ken Reichling and Al Cook were dropped from the rolls of the Department. Firefighter Frank Meyer lost his hearing aid at an alarm. Commissioner Lee Gillette made a motion to cover the cost of the deductible for his replacement seconded by Commissioner Benincase. Chiefs are looking at networking and having the capability of wireless system for the computers. They are working on a plan. Paul said he will create a database to record training information for the members. National Fire Expo will be at the Coliseum. Nassau chiefs are hosting a seminar. Commissioner Lance Gillette made a motion to authorize ten members attend at \$30 each at the Nassau County Court Building seconded by Commissioner Benincase. Firefighter Jeff Saperstein requested the use of the boat for a funeral service. Commissioner Becher made a motion to deny the request as it not a firematic related activity seconded by Commissioner Lee Gillette.

Commissioner's Reports:

Commissioner Lance Gillette said Treasurer Ceglio will order a gas charge card from Hess for Asst. Chief Bachek and a credit card for Commissioner Lee Gillette. Board discussed the pest control contract and decided to cancel the services of Ants and Things Pest Control. Secretary will notify them by mail. Board will consider a new vendor. Cirrito Landscaping is selling their business and it will be operated by Doug Lee. Jack Stevens requested the Board to consider utilizing the service by Doug for one year on a trial basis. Commissioner Becher made a motion to authorize the new owner of Cirrito and Sons to perform the pesticide service for the year 2007 seconded by Commissioner Lee Gillette. Vote on motion Commissioners Becher, Lance Gillette, Lee Gillette, Reilly yes Commissioner Benincase no. Motion carried. Lance received correspondence from McNeil Co. that the 2007 Federal and State guideline posters are available for purchase. Commissioner Lee Gillette made a motion to purchase posters and the OSHA record keeping kit seconded by Commissioner Benincase. Vehicle 3-14-7 has a leak in the rear main seal. Lance will contact Chivas to look at it. Commissioner Benincase said he noticed a grease stain under 3-14-2 and 3-14-3 has a problem also. All will be checked for repairs. Discussion on leaks in the roof of the main building and addition. Lance has one price quote for repair and will solicit two more. Commissioner Lee Gillette made a motion to advertise permissive referendum #3 not to exceed \$20,000 for emergency repair of roofs. Motion seconded by Commissioner Lance Gillette.

Commissioner Benincase said everything is ready for the annual dinner (band, flowers, seating arrangements, etc.). Suffolk County Water Authority sent a technician to check for leaks in the water pipes. He did not find any and felt that most of the water was for the irrigation system and suggested that it be changed. He received word from the SCWA office that the District could defer payment of the bill until next October and they would speak to their chairman if reference to notification not being made to the District . Board reviewed the employee handbook and the violence in the work place policy. One change to be made in the handbook is the employees are to receive an additional personal day for a total of four. Sick time accrual shall remain at 30 days. One of the dispatchers reported a discrepancy in his paycheck. Tony will discuss it with Charley Zigrosser to make sure it was properly submitted to ADP.

Commissioner Lee Gillette said the H2M Architects and Engineers stated that the maintenance building is not structurally sound to install solar panels on the roof. It would require a major steel upgrade to reinforce the supports. They could be installed on the main building but it does not have as much square footage and the outside building. Alan Gross will be the plumber/ installer of the heat in the maintenance building. Lee said the Board must consider a different location for the annual dinner in the future as the membership is growing and seating will become a problem. Lee asked the chiefs if the Department has a policy in place stating that the members must have completed their physical for 2006 by the end of the year. Chiefs said they do not. Chief said he has a list of those who did not receive the physical. The chief's office is in the process of instituting a policy for 2007 that they must complete them by September. Commissioner Benincase made a motion that all members who did not complete their 2006 physical must do so by February 5, 2007 or they will be relieved from all firematic activities. Physical must be done by Nassau Diagnostics. Motion seconded by Commissioner Becher. All in favor.

Commissioner Gillette asked if the chiefs would reconsider the siren policy to amend the morning time from 6 AM to 7 AM and to leave the 9 PM time as is. It appears that the whistle has blown a few times when it should not have. A memo will be sent to Head Dispatcher Zigrosser to remind the dispatchers of the policy. Lee reminded the chiefs that their mission statement must include water rescue. Lee said the new maintenance building is not being kept clean and maintained. There are oil spills on the floor and things in disarray. Inflatable boat in on the floor. It should be deflated and stored properly.

Commissioner Becher reported that the Cascade system is running alright and has been cleaned underneath. It is showing age as it approximately 20 years old. Andy feels if we see we need a large amount of refills then we should utilize the service of the multi district air van. Chiefs and committee have completed the report of the service award points for 2006. Andy said he reviewed the first three quarters of the district bank statements and will do the fourth. Port a Count machine will be made available to us in February, the summer months and December. Dispatcher Ed Frudenberg gave Andy a list of parts needed to repair the fax machine in the control room. It is not cost effective to repair it so a new one will be purchased from the office supply bid.

Chairman Reilly said he will send the grant request letters to Senator Trunzo and Assemblywoman Fields. We will request \$100,000 and \$50,000 for communications equipment, Cascade system and fire fighting equipment. Requested chiefs to pursue the inactive department member status. InfraStructure Co. will be here tomorrow to look at the control room for ideas to upgrade.

Correspondence:

Applications for the hall were received from Suffolk County SCPA for monthly meetings. Board felt they could not commit the building for the whole year but offered January 11th and February 8th. Applications for Robert Dasch April 28th, Arty Herlihy May 12th and Rich Carey May 5th were approved on a motion by Commissioner Becher seconded by Commissioner Benincase. Attorney Warren Siska sent his report as he was unable to attend meeting. SCFDA requested update of district information for their directory. Brookhaven Town FDOA is hosting a workshop on March 10th. Received listing of Department Chiefs assignments. Also received were various notices and advertisements.

Treasurer Ceglio said he sent proposals for auditing services to numerous firms. He received several answers. Some of them have fire district experience some did not. Their price quotes ranged from \$21,000 to \$6,000.. After carefully reviewing the proposals , speaking to them personally and checking their references he said he would recommend Craig, Fitzsimmons and Michaels as they seemed make the best presentation . Commissioner Lance Gillette made a motion to contract the services of Craig, Fitzsimmons and Michaels LLP, 20 Manor Rd, Smithtown, NY 11787 for \$6950.00. Motion seconded by Commissioner Becher. Discussion was held on the policy of employee longevity pay scale. Tony will draw up a proposal for the Board's consideration

Workshop meeting will be held on January 31, 2007 at 6:30 PM.

Meeting adjourned at 11:25 PM on a motion by Commissioner Lance Gillette seconded by Commissioner Becher.

The regular meeting of the Bayport Fire District was held on the above date. Meeting was opened at 6:30 PM by Chairman Reilly. A salute to the flag was led by Chairman Reilly.

Those present were: Commissioners Reilly, Becher, Benincase, Lance Gillette, Lee Gillette, Treasurer Ceglio, Attorney Siska, Chief D'Amico and Assistant Chiefs Baillargeon and Bachek.

Bids for the Parking Lot Renovations were opened and publicly read aloud by Chairman Reilly. There were a total of eight bids received.

Construction Consultants, 36 E 2nd St, Riverhead \$350,000
Laser Industries, PO Box 315, Route 25, Ridge \$325,070
Watral Bros. 455 4th St, Bay Shore \$329,500
J J Hoerning Construction Co., 1471 5th Ave, Bay Shore \$393,000
J. Anthony Enterprises, 770-3 Broadway Ave, Holbrook \$328,000
Fasco Asphalt Paving Co., Box 992, Kings Park \$366,160
A.Uliano & Son LTD, 22 Griffen Ct, Miller Place \$230,370
Parkline Asphalt Maintenance Inc., 1877 Montauk Hwy, Brookhaven \$311,435

Matt Mohlin of H2M Engineers and Architects will review the bids and report to the Board as soon as possible.

Robert Craig of Craig, Fitzsimmons and Michaels Auditing Firm spoke to the Board in reference to their company performing the 2006 audit of the District finances. He had several questions pertaining to the District's procedures. He said he hopes to be able to start the audit by February 19th and suggested that the District request a 60 day filing extension to file the State report.

Bills presented for payment were approved on a motion by Commissioner Benincase seconded by Commissioner Gillette.

Treasurer's reports were read by Treasurer Ceglio. Final report for 2006 was approved on a motion by Commissioner Becher seconded by Commissioner Benincase. Treasurer's report for January was approved as read on a motion by Commissioner Becher and seconded by Commissioner Benincase.

Minutes of the previous meeting were read and approved as corrected on a motion by Commissioner Becher seconded by Commissioner Lance Gillette.

District Resolutions were reviewed and adopted with changes on a motion by Commissioner Benincase seconded by Commissioner Lee Gillette.

Chiefs Reports:

Chief D'Amico- Islip Town Chiefs meeting will be held here on March 20th. Engine Co. requested the use of the hall to host an Ice Rescue Course on February 13 and 14 from 8AM to 6 PM. Chief gave the Board a copy of the new mutual aid and department response guidelines. Firefighter Bob Fleming requested to be reimbursed for expenses he incurred for entry fees and bus parking fee for the Expo at the Nassau Coliseum. Several of the members accompanied the Junior Firemen to the event. Board approved. Chief asked if they could store the water rescue equipment in the new maintenance building and if they could have a storage cage. Board will look at the building and consider the request. Assistant Chief Bachek had a dead battery in his vehicle. Chief ordered three new heavy duty batteries for the cars.

Asst. Chief Baillargeon – presented a list of drivers licenses to Commissioner Benincase. Glen submitted a request to purchase 20 pagers and 12 4.5 45 minute carbon fiber cylinders. Glen said he will need turnout gear for the members. He spoke to Sayville FD and they will be doing an order and we could do a combined order. He will ask what their time frame is going to be. Commissioner Lance Gillette made a motion to advertise permissive referendum #4 not to exceed \$12,000 for 12 carbon fiber air pack cylinders seconded by Commissioner Benincase. Commissioner Benincase made a motion to advertise permissive referendum #5 not to exceed \$40,000 for 20 sets of protective firefighting turnout gear seconded by Commissioner Lee Gillette.

Assistant Chief Bachek presented an application for membership for Richard J. White, 461 3rd Avenue, Bayport. Application approved on a motion by Commissioner Benincase seconded by Commissioner Lee Gillette.

Discussion was held on items that need to be addressed on the district buildings. House committee will do a walk through and make a check list. Commissioner Becher said there has to be a determination made on what is going to be done in the maintenance building before a final plan can be made for the multi district maintenance work.

Attorney Siska said he will review the Violence in the Workplace policy that he received from Commissioner Benincase and make changes if necessary and present a draft to the Board.

Commissioners Reports:

Commissioner Benincase – Employee handbook has been finalized. The key for the drawer where the purchase orders are kept is now in the commissioner's closet. It will be used in the event that Dispatcher Ed Frudenberg is not available to do an order. Artie said there was an incident that occurred between employee Don Barrett and Deputy Treasurer (ex Commissioner) Mike Geoghan during the Hose Company event. Board will speak to Mr. Barrett to explain his job responsibilities and that acceptable behavior is expected of the district employees. Artie said he feels the Board should be monitoring the small purchases being made. There seems to be numerous purchases being made from Loper's Equipment, Sayville Discount Auto, Home Depot, etc. Artie said he is waiting for quotes to re- coat the meeting room floor.

Commissioner Lance Gillette said the defensive driving course will be held in March. He received two price quotes for the carpeting and tile in the recreation room. Paul's Carpet \$4032.00 and Main Street Carpet \$3633.59. Both estimates are for the same quality material. Commissioner Lance Gillette made a motion to approve the purchase from Main Street Carpet as the lowest responsible vendor seconded by Commissioner Becher. Lance reported that he received one quote for the roof repair and will solicit two more. Lance said there is only one cell phone left on the old Verizon contract. That one will be cancelled and a Nextel phone will be ordered for Secretary Haab.

Commissioner Lee Gillette initiated a discussion on the parking lot bids. The Board feels that there were reliable contractors who bid the specifications and they will be able to award the contract soon. Commissioner Benincase made a motion to advertise permissive referendum #6 not to exceed \$350,000 for the Parking Lot Renovation to include paving and drainage seconded by Commissioner Lance Gillette. Lee said he spoke to Access Elevator LTD for a price quote for the handicap chair lift to be installed from the main floor to the basement recreation room. It would be done with one chair to the landing and one to the basement. Each chair would cost \$3800 with installation. Two other quotes were \$4200 and \$4000 each. Commissioner Benincase made a motion to advertise permissive referendum # 7 not to exceed \$8000 for the purchase and installation of the handicap chair lift. Motion seconded by Commissioner Lance Gillette. The plumbers and electricians are working on installing the heat in the maintenance building. Lee said he has been speaking to vendors in reference to the solar panels for energy conservation. He also will call H2M Consultants. At the last multi district meeting there was a discussion on the use of our maintenance building. Sayville FD wishes to have a meeting to discuss combining repairs of the equipment in that building. Bohemia FD might wish to do some work but West Sayville-Oakdale is not.

Commissioner Benincase asked the chiefs if all the members completed their physicals. Chief D'Amico said there were still a number of them who did not. Commissioner Benincase made a motion to direct the Chief of the Department to send a letter to all the members who did not fulfill their requirement of receiving a physical examination for 2006 by February 5, 2007, and inform them that they are relieved of all firematic duties. If members have not completed the physicals by March 5, 2007 the member (s) will be suspended from the Department. Motion seconded by Commissioner Becher. All in favor.

Commissioner Becher said the Service Award census for 2006 has been completed, sent in to the insurance company and is posted in the truck room. Cascade system is running without any problems so far. Fireman Bob Fleming, Sr. was able to accrue his 50 points before his passing. His widow will receive the \$240 allotment check for 2006.

Correspondence:

Letter was received from Community Ambulance Co. requesting to store their MCI Trailer in our maintenance building in order to keep it out of the winter weather. Board

approved on a motion by Commissioner Benincase seconded by Commissioner Lee Gillette with the stipulation that they provide a certificate of insurance. Bayport Blue Point Little League requested to start their opening day parade at the firehouse on April 14th. Commissioner Lance Gillette made a motion to approve the request as long as they are aware that the parents cannot park their cars in the District parking lot and that they are informed that they must have a backup plan in the event that the parking lot work is in progress. Motion seconded by Commissioner Becher. Application for the use of the hall by Bob Marconti for May 6th was approved on a motion by Commissioner Lance Gillette seconded by Commissioner Becher. Application for the use of the hall for Engine Co. Ice Rescue Course fundraiser for February 13 and 14 was approved on a motion by Commissioner Lance Gillette seconded by Commissioner Lee Gillette. Letter of request to hold meeting in the hall by the Suffolk County Volunteer Fire Depts. Emerald Society for February 15th was approved on a motion by Commissioner Becher seconded by Commissioner Benincase. Fox IPM Corp. sent a contract for Plant Health Care Services for \$1678.65 for 2007. Commissioner Becher made a motion to approve contract seconded by Commissioner Lance Gillette. Claim notice was received from Fire Districts Mutual Insurance for Firefighter Michael Geoghan. Chief D'Amico submitted copies of the new mutual aid response plan, incident report for injury to firefighter Raymond Reilly and copy of letter sent to Firefighter Otto Brauner regarding his unbecoming behavior at the annual dinner. Asst. Chief Baillargeon filed his request for the purchases for the month. Service Award point sheet for January was submitted for file. Various meeting notices, minutes, conference information and advertisements were received and posted and placed on file.

Chairman Reilly reported that the Blue Point Car Wash has offered the District a reduced price of \$12.00 to wash the district chief's cars, van, pickup truck and district car. The offer will be utilized during the winter and they will bill the district for the service. Suffolk County Water Authority sent a letter informing the district that they are dropping the charge for the water usage from March to October 2006. There will be no charges forthcoming until further notice. There will be a Fire District Accountability tele conference given by the New York State Controller in cooperation with the New York State Fire District's Association in Riverhead on March 8th. Ray suggested that the commissioners and treasurer attend. Fees and location will follow. Grant request has been sent to Senator Trunzo. Ray Grimm will meet with board members to discuss the radio room renovations.

Treasurer Ceglio said he received the final bill for last year's audit. Also, received was the letter of engagement and contract from new auditor. Credit card forms need to be signed by the commissioners.

Meeting adjourned at 11:00 PM.

The regular meeting of the Bayport Fire District was held on the above date. Meeting was convened at 6:55 by Chairman Ray Reilly. Those present were: Commissioners Reilly, Becher, Benincase, Lance Gillette and Lee Gillette; Treasurer Ceglie; Deputy Treas. Geoghan; Attorney Warren Siska; Chief D'Amico and Asst. Chiefs Baillargeon and Bachek.

Minutes of the previous meeting were read and accepted on a motion by Commissioner Benincase seconded by Commissioner Lance Gillette.

Attorney Warren Siska reported that a meeting was held on February 13th with Anthony Uliano, the contractor who was the low bidder for the parking lot project, H2M Engineering firm and Board members. Warren said Mr. Uliano provided all the necessary paperwork required by the bid and his references were acceptable. He feels that there is no reason for the District to disqualify him and that he should be awarded the contract. Commissioner Lee Gillette made a motion to award the Parking Lot Renovation contract to A. Uliano and Son, LTD., 22 Griffen Ct. Miller Place, NY, at the sum of \$230,370. Motion seconded by Commissioner Becher. Commissioner Benincase made a motion to award H2M Engineering firm the construction administration contract for a sum of \$9100.00 and the Construction Observation contract on a part time basis for nine hours per week and a 90 day construction duration at \$110.00 per hour or approximately \$12,870.00. Motion seconded by Commissioner Lee Gillette.

Bills presented for payment were approved to be paid as signed by the auditing committee on a motion by Commissioner Lance Gillette seconded by Commissioner Becher. Discussion was held on the order of cleaning chemicals that were delivered to the chief's office last year. They apparently were supposed to be returned but were not and the bill was not paid. There was a 30 day return policy. Board will pay the invoice.

Treasurer's Report was accepted as read on a motion by Commissioner Becher seconded by Commissioner Lee Gillette. Tony reported that the audit was completed last month. The 60 day filing extension for the State was approved. Tony said he received a letter from the State unemployment bureau stating that one of our former dispatchers, Thomas Longo requested payment of unemployment insurance from the District. Mr. Longo left the District's employment on his own accord to move to another part of the state last summer. Attorney Siska will check the legality of his claim and report to the district if it has to be paid.

Chiefs reports:

Chief D'Amico: Alarms for the month of February were 37 with a total to date of 67. Chief reported that seven letters were sent to members who have not been active for some time and the chiefs will set up meetings with them to discuss their status. There are still several members who have not obtained their 2006 physicals. District previously made a motion that they had to be completed by March 5, 2007 or the member would be suspended. The Chiefs said three of the members should be considered for an extension of the date. John Healy misunderstood the fact that he had to go to Nassau Diagnostics

and went to his own physician, Joe Walsh has been on medical leave from his employment and will go on March 14th and Larry Heany was at one of the Nassau Diagnostic clinics but his results have not been received as of this date. Those members will be given extensions until April 9th to complete their requirements. Commissioner Benincase made a motion to notify these members that they are relieved of their fire firematic duties but not suspended, until they complete their physicals . Motion seconded by Commissioner Lee Gillette. Chiefs will send suspension letters to members: Dan Merkovski, Paul Mastronardi, Dan Long and Ed Long as they have not made an attempt to comply with the order of the chief. Tom Coan will drive the bus to transport the participants of the St. Patrick's Day parade. Islip Town Chiefs meeting will be held here on March 20th. The family of firefighter Jack Scully who recently passed away, sent note of their gratitude for all the help and sympathy by the department and district. The defensive driving course will be held on March 22 and 29.

Asst. Chief Baillargeon said the pagers have been delivered and distributed. Glen inquired if the district checked the firemen's driver's licenses. Commissioner Benincase said he and Commissioner Becher have tried to sign on line but have been unable to access the Dept. of Motor Vehicles account. The following members wish to attend the FDIC Training seminar in Indianapolis April 15, 21, 2007: Glen Baillargeon, Rob Reilly, Dave Dietz, Robert Trevor, and Commissioner Raymond Reilly. Commissioner Becher made a motion to approve the five members to attend the conference in accordance with the District guidelines seconded by Commissioner Lance Gillette. Glen said he spoke to the float committee to clean up the maintenance building. Glen asked about a cage in that building for water rescue equipment. Board will discuss.

Asst. Chief Bachek reported that fireman Paul Kaiser is interested in taking a rescue course in Holbrook given by the County. Paul will call the County to sign him up.

Commissioners Reports:

Comm. Becher: The annual insurance meeting with Hometown Insurance will be held on March 15th at Holbrook Country Club. Andy thanked Chief D'Amico for his efforts of following through on the completion of the physicals. Hometown Insurance is working on the 2006 annual report for the service awards. It will be sent to our auditor when it is finished.

Comm. Lee Gillette: Lee said he spoke to Suffolk County Water Authority in reference to the water lines in the parking lot. They faxed a list of contractors that have done work for them. Lee will call vendors for prices. Commissioner Lance Gillette made a motion to install a new water main seconded by Commissioner Benincase. Lee said he will get price quotes from electricians for installing devices to shut off the heat in the maintenance building when the overhead doors are open. Lee asked if the radio operation and siren procedures are posted in the control room. Asst. Chief Baillargeon said there was a problem one night but it has been corrected and the policy is in the book. Discussion was held about the 2008 annual dinner. Lee feels that the numbers are growing and perhaps we should look at some other locations. Commissioner Benincase

will call a few places to inquire about prices and dates for January 2008. Lee said he drew up some forms to be used to record time worked, overtime, etc. It will be discussed at a workshop meeting. Lee said they made a list of items to be addressed from the walk through of the building last month. Artie will type them up and present them for discussion at the workshop meeting. Workshop meeting scheduled for March 24th and the Board will further discuss the use of the maintenance building. Hicksville Fire District sold a number of their excess Scott Packs to West Islip Fire District. West Islip is considering selling five of them to Bayport to be used for training purposes for a reasonable price. Chiefs said they definitely could use them. Lee spoke to Uni Solar Company in reference to the solar panels. There will have to be specifications drawn up and they will have to be advertised for bid.

Comm. Benincase: Commissioner Benincase made a motion to propose the following Resolution: Be it Resolved that for his sixty four years of dedicated, distinctive and unselfish service to the community of Bayport, the Bayport Fire Department and Bayport Fire District, we now officially number the aerial ladder in his distinct honor, 3-14-13. Motion seconded by Commissioner Becher. All in favor.

Comm. Lance Gillette: The brush truck needs a major repair. The head, block and pan need to be replaced. The cost of the replacement motor is \$3200 and with the labor it will be approx. \$5000. Commissioner Benincase made a motion to replace the motor in 3-14-7 and the labor to be done by Rob Kral and Chris Lopretto. Motion seconded by Commissioner Lee Gillette. Key span sent a notice that they are willing to do an inspection on the efficiency of our gas heating system. Key span does not charge for the inspection and the Board feels it should be done as the system is over ten years old. Lance said he is still waiting for prices on the roof repair.

Chairman Reilly: Ray said there was a meeting held with Infra Structure Co. on the renovation of the control room. Their approximate cost is \$19,939. Board will proceed with gathering ideas and looking at other districts rooms that have done similar work. Discussion was held on purchasing a new rescue vehicle.. Board feels it is at least a year or two away from that purchase so they suggested that the chiefs office not appoint a committee at this time. Further discussion to be held next month. Ray said he is working on the appraisal update.

Correspondence:

Application for the use of the hall was submitted by Firefighter Joe Walsh for April 21st. Motion to approve request was made by Commissioner lance Gillette seconded by Commissioner Benincase. Insurance certificate was received from Community Ambulance Co. for their trailer to be stored in our maintenance building. Check in the amount of \$2548.00 was received from insurance company for hose dryer fire. Thank you letter was received from Joe William, Suffolk County Commissioner of Fire/Rescue for his invitation to our annual dinner. Charley Zigrosser sent notification that the department will be hosting the Islip Town Firemen's Parade on August 11, 2007. Also

received were various meeting minutes, meeting and seminar notices and advertisements to be placed on file.

Attorney Siska said he is fine tuning the mission statement and the violence in the workplace policy.

Asst. Chief Baillargeon said the department is voting to add the Water Rescue to the Department By-Laws.

Meeting adjourned at 9:50 PM

The regular meeting of the Bayport Fire District was held on the above date. Meeting was opened at 6:40 PM by Chairman Reilly. Those present were Commissioners Reilly, Becher, Benincase, Lance Gillette, Lee Gillette; Treas. Ceglio; Deputy Treas. Geoghan; Attorney Siska; Chief D'Amico and Asst. Chief Bachek.

Minutes of the previous meeting were read and accepted as corrected on a motion by Commissioner Lee Gillette seconded by Commissioner Lance Gillette.

Bills presented for payment were approved to be paid as signed by the Auditing Committee on a motion by Commissioner Becher seconded by Commissioner Benincase. Commissioner Lee Gillette presented the bills for the installation of the water main and the purchase and installation of the handicap chair lift.

Treasurer's Report was read and accepted on a motion by Commissioner Benincase seconded by Commissioner Lance Gillette. Treasurer Ceglio noted that some account balances are already over spent on the allotted amounts for the first quarter. Also, he mentioned that he feels the Board should review the overtime being worked by the full time housemen. He said the auditor picked up on it last year and there has been a considerable amount spent already this year. Commissioner Lee Gillette said he drafted overtime authorization forms that will be filled out by the employees and signed by a Commissioner. Commissioner Becher will draw up a policy for overtime procedures to be approved by the Board. Commissioner Benincase made a motion that before the time sheets are submitted to ADP Payroll Service for the weekly paychecks to be issued to the employees that one of the Commissioners and/or Treasurer review and sign the documents. Motion seconded by Commissioner Lee Gillette. It was noted that some of the overtime is being worked by the housemen for the parking lot renovations i.e. securing the parking lot after the contractor finishes for the day, overseeing the project before and after regular business day, etc. Commissioner Benincase will contact Matt Mohlin at H2M to remind him that the contractor Mr. Uliano is responsible for securing the parking lot before he and his crew leaves for the day.

Chiefs Reports:

Chief D'Amico reported 22 alarms for the month and a total of 88 for the year to date. John asked if the vehicle 3-14-5 which is no longer used for responses is still covered under the District insurance policy. Board said it is. John said he will revise the list of members who are to be entitled to membership in the Fire Districts Association State of New York and will receive their monthly magazine from them. The Chief's office has sent notices to all the members who are living out of the District as well as those who live in the District but have not responded for some time. They are attempting to meet with them individually and discuss their intentions. They are making progress on the inactive status. The members who did not receive their 2006 physicals have been notified that they are suspended by the Department until they comply. Paul Mastronardi verbally resigned and returned his District equipment. Chiefs will contact him and request his resignation in writing. Chief noted that later this week there is a film being staged at the Sayville Movie Theater. It is being done on the 1950's and 1960's era. The producers

requested to use our 1955 Mack Pumper (3-14-5) as a prop. Assistant Chief Bachek will drive the vehicle there for the filming.

Assistant Chief Baillargeon is working tonight. He submitted the vouchers for the members attending the FDIC convention for advance payments. Also, he sent his concerns about security in the building and if there was going to be a concrete pad installed in the rear of the parking lot to be used for vehicle drills.

Assistant Chief Bachek presented applications for membership for Christopher Niblock, 50 Edgewater Avenue, Bayport and John Hillery, 25 Andrea Lane, West Sayville. Commissioner Benincase made a motion seconded by Commissioner Lance Gillette to approve the applications.

Correspondence:

Contract renewal notice was received from Barist Elevator Co. for maintenance service on the District elevator. New rate is \$195.70 per month. Board will check State Bids for other vendors before renewing contract. Head Dispatcher sent an update on the status of the dispatchers and informing the Board that he will be having surgery on April 30th. Resignation notice was received from Jason Feinberg stating that he is unable to work as a part time dispatcher at this time. New York State Assemblywoman Ginnie Fields sent notification that she has submitted a Legislative Initiative Form for a \$5000 member item grant. Copy of suspension letters sent by the chief was received and filed. Phone Review sent notice that they have completed their study of our phone bills. They claim that the District will be saving \$200 per month and requested payment of \$100 a month for their service for twelve months. Treasurer Ceglie will review the bills to see if the District is actually saving that money. He will call them to confirm the numbers. Thank you notes were received from the Scully family and the Reilly family for the District's remembrances. Suffolk County District Attorney Thomas Spota sent a letter concerning the fiscal abuse that has occurred in some of the Long Island districts and urging all districts to follow the State guidelines and to be accountable to the public. Certificate of Aerial Device Inspection and Rest was received from American Test Center for truck 3-14-3 (now known as 3-14-13). Various meeting notices, minutes from organizations and advertisements were received and placed on file.

Commissioners Reports:

Commissioner Becher: Andy reported that the Service Award earning post entitlement checks are coming in. Andy will speak to Jack Scully's widow in reference to his payment. 2007 physicals will be given in June. There will be two evenings and one Sunday. Fit Testing will be done in June also. Andy said he will take care of all of the disconnects of the obsolete cell phones by the next billing cycle. An additional defensive driving course will be held for those who were unable to attend the last one. Andy said he has one proposal for a security camera system and will obtain other quotes. Public Information Officers meeting will be held at Bohemia FD on April 28th. Andy inquired

about NIMS training requirements. Chiefs said that Suffolk County offers only the 100 course at the present time.

Commissioner Lee Gillette: Lee said he spoke to the contractor who installed the water main line. The contractor informed him that the district could rent a machine to compact the ground once the line is completed but feels it will be alright as is. Lee said he is willing to work on the project of installing a mezzanine in the utility building when the District is ready for it. Discussion on solar panels. Lee has the specifications that were done for the Town of Babylon. If the District wishes to pursue the project the specs would have to be given to H2M to be reviewed and a bid prepared.

Commissioner Benincase presented a progress report on the parking lot. Everything is going well so far and is ahead of schedule. Gas main to building had to be moved. LIPA has to reinstall it. Fences and shrubs have to be installed when parking lot is complete.

Commissioner Lance Gillette: Lance said he received a quote to clean and repair the roof for \$1750. Other quote received was for replacement cost. Consensus of opinion is that the problem is coming from the air conditioning unit. Commissioner Lee Gillette suggested that we look at it ourselves first and then decide what course to take. Multi District meeting will be held in Sayville on May 19th. Board discussed the testing of the hose. Sayville is using an outside vendor to do their testing. We did not budget the money this year to have it done. Vehicle 3-14-1 incurred slight damage to the door. Rob Kral repaired it and it seems to be alright. 3-14-4 is leaking anti freeze. Part to repair it is on backorder. Brush truck parts are in and it should be repaired by next week.

Chairman Reilly: Ray said he will obtain a copy of a medical return to duty policy to use as a guideline for our District. Fire Act grant application will be filed to request a compressor for the air fill station or communications equipment.

Attorney Siska said he is working on a mission statement and reviewing the violence in the work place policy. Warren stated that the request for unemployment insurance payment for a former employee is covered by a New York State Law. We probably are going to have to pay it according to State policy.

Assistant Treasurer Geoghan stated that the racing vehicle B truck in on the insurance policy for liability insurance only. Mike reviewed the vehicle listing submitted by Hometown Insurance. He noticed that the 1997 Expedition was still listed and will call to have it removed.

Commissioner Benincase made a motion to employ the services of James A. Schmidt, 75 Ocean Avenue, Blue Point, NY 11715 as a part time Fire House Attendant at \$12.11 per hour effective immediately. Motion seconded by Commissioner Lance Gillette.

Meeting adjourned at 9:45 PM on a motion by Commissioner Becher seconded by Commissioner Benincase.

The regular meeting of the Bayport Fire District was held on the above date. Meeting was convened at 6:45 PM by Chairman Reilly. Those present were: Commissioners Becher, Benincase, Lance Gillette and Reilly; Treas. Ceglio; Attorney Siska, Chief D'Amico and Asst. Chief Bachek.

Minutes of the previous meeting were read and accepted as corrected on a motion by Commissioner Becher seconded by Commissioner Lance Gillette. Correction to April minutes was the NIMS course was 300 not 100 as reported.

Bills presented for payment were approved as signed by the Auditing Committee on a motion by Commissioner Benincase seconded by Commissioner Lance Gillette.

Treasurer's report was read and accepted on a motion by Commissioner Benincase seconded by Commissioner Lance Gillette. Tony reported that he received a letter from the State Comptroller's Office concerning the service awards program. The State is offering to do the funding if the District desires instead of the insurance company they are currently using. Tony is filing credit applications for Sid Harvey Co. and Interstate Batteries. The 2005 audit report was received as well as the 2005 appraisal. The draft management letter was received from the auditors for the 2006 audit. They pointed out a few items to be corrected i.e. monitoring overtime, tracking permissive referendums more closely, depositing the Town checks within 10 days, Treasurer's bond, policy on making sure vendors and employees checks be cashed in a timely fashion, gas card statements require two signatures, and bank statements be reconciled by a Commissioner. Commissioner Benincase made a motion to authorize Hometown Insurance Company to issue a bond for Treasurer Ceglio seconded by Commissioner Lance Gillette.

Chiefs Reports:

Chief D'Amico- 19 alarms for the month with 108 year to date. Received list of names for FASNY membership and will add those who are missing. Chief requested the District purchase a copy machine for the officers room. Commissioner Benincase made a motion to approve the purchase seconded by Commissioner Lance Gillette. New thermal imaging camera has been delivered and members are being trained to use it. New gas meters have been delivered also. Blue Point Health Club is still billing some members on an individual basis instead of the District. Chiefs will be submitting the quarterly truck maintenance bill.

Chief read report from Asst. Chief Baillargeon- medical supplies have been received. Glen thanked the Board for allowing him to attend the FDIC training convention. Requested purchase of three mobile radios for vehicles 2, 8 and 6, and six portables XT1250 radios. Commissioner Benincase made a motion to advertise permissive referendum #8 not to exceed \$13,000 for the purchase of radios and related equipment seconded by Commissioner Lance Gillette.

Asst. Chief Bachek submitted an application for membership for Raymond M. Anderson, 273 East Road, Bayport. Commissioner Becher made a motion to accept application

seconded by Commissioner Benincase. Paul said he met with the school superintendent and grounds superintendent in reference to their fire alarm system. Paul asked them to upgrade their grid showing the location of the alarms. They agreed to comply. Also, at the present time they are sending the alarms through the County system. Chiefs would like to have it connected directly to the firehouse in the future. Paul said they would also like to add Blue Point Elementary School to the system as well but will speak to the Blue Point Board and Chiefs first. Paul inquired if the District was going to have an outside vendor do the hose testing this year. Board replied that they did not budget for it for 2007 but will appropriate for 2008.

Chairman Reilly gave the chiefs a copy of a budget description. He requested that they compile statistics and other pertinent information before the 2008 budget has to be presented to the public.

Commissioner Lance Gillette made a motion to employ Charles Barhold, 56 San Rafael Avenue, Holbrook NY 11741 as a part time firehouse attendant at \$12.01 per hour effective May 7, 2007. Motion seconded by Commissioner Benincase.

Correspondence: Letter fro H2M regarding traffic marking paint. Audit received from Coughlin, Foundotos, Cullen & Danoski for the year 2005. Certificate of insurance was sent to the Town of Islip from Hometown Weber Insurance for the Department softball team coverage. Suffolk County Civil Service approved duty statement for part time dispatcher James Schmidt. Warren Siska sent a copy of his questionnaire that was sent to auditors Craig, Fitzsimmons & Michaels LLP. Memorandum received from Suffolk County Dept of Fire & Emergency Services regarding new protocol when handling fire calls involving LIPA.

Commissioners Reports:

Commissioner Lance Gillette: Lance said he researched the New York State bids for elevator maintenance contracts. Our present vendor Barist Elevator has the best rate. Commissioner Lance Gillette made a motion to approve the elevator maintenance contract with Barist Elevator Co Inc. 113F Brook Ave., Deer Park for \$195.70 per month seconded by Commissioner Becher. Access Elevator Co. submitted a contract for servicing the handicap chair assembly. Chair is not in operation as yet as it is not working properly. Maintenance contract will be considered when the chair is in full operation. Lance requested Treasurer Ceglio to submit a credit application to open an account with Sid Harvey's Refrigeration and Air Conditioning. Lance said he feels there is miscommunication between our District and Sayville Fire District in reference to the maintenance of the vehicles. Some of the work is not getting done such as inspections of the vehicles. Bob Chester of Sayville FD assured our board it will be done soon. Parking lot trees will be planted as required by the Town of Islip permit. Discussion on hall rentals by the District. District has been charging \$20.00 per hour for many years. However, the cost of personnel coverage, maintenance, heating, etc. has increased dramatically in the last few years. Commissioner Benincase made a motion to set the hall rental fee at \$45.00 per hour seconded by Commissioner Lance Gillette. Chief requested

that a letter be sent to the Department informing them of the new rates. Engineering study was done on the maintenance building for the installation of solar panels. However, they never sent us the findings. Commissioner Benincase suggested that a letter be sent to County Executive Levy's office to inform him that we are trying to install these panels as a cost saving measure but seem to be unable find government specifications for bidding this project.

Commissioner Benincase: Wood Floor Refurbishing sent an estimate of \$2457.00 to clean and re coat the meeting room floor. Commissioner Lance Gillette made a motion to authorize the contract seconded by Commissioner Becher. Blood Drive will be held here on June 22nd from 3:30 to 9 PM in conjunction with the Academy Street School PTA. Installation dinner prices for 2008 were: West Lake \$95 per person plus 18% gratuity and \$16 for seafood bar; Villa Lombardi's is \$100 per person including the service charge and a shrimp bar. Commissioner Becher made a motion to contract Villa Lombardi for February 9, 2008 seconded by Commissioner Benincase.

Commissioner Becher: Old cell phones that were on contract with Verizon have all been cancelled except for the one in vehicle 3-14-8. That one will go soon as analogs will be discontinued. Physicals will be done here on Sunday, June 10, Tuesday June 12 and Thursday June 14. New updated list of members will be sent to Nassau Diagnostics. Firefighter Ron Marchese is eligible to collect his entitlement. The 2007 annual report for the service award program from Hometown Insurance consultants has been received and placed on file. Due to the number of members collecting their entitlement and members who soon will be collecting, the cost of the insurance will be approximately \$20,000 for 1008. Andy printed a draft of an overtime policy for the employees. Andy explained the policy and the forms. Commissioner Lance Gillette made a motion to adopt the overtime payroll authorization policy and related forms effective May 19, 2007 seconded by Commissioner Benincase. Andy said he will meet with the employees to explain the new procedures. He will emphasize that this not a disciplinary measure but rather that the District must be in compliance with the request by the auditors. Andy said he was contacted by Barry Lipsky of the Water Rescue Squad as he was concerned that one of the equipment bills was not paid. Treasurer will research the invoice. Andy received two quotes for the TV/Camera system and is waiting for a third. Board feels by next month the final numbers should be in for the parking lot and there will be a better idea on the balance in the capital account. Andy will then present the estimates.

Commissioner Lance Gillette made a motion to have 1-800-Paint Co. scrape and paint the cupola seconded by Commissioner Benincase.

Commissioner Reilly: Medical leave policy is being finalized. Report from the Indianapolis convention will be read next month.

June meeting will be changed to Tuesday, June 5th at 6:30 PM.

Attorney Siska presented a revised outline for the Violence in the Work Place policy. The paragraph referring to firearms in the firehouse will require further discussion. The policy adoption will be tabled until next month when all the Commissioners are present.

Meeting adjourned at 10 PM on a motion by Commissioner Lance Gillette seconded by Commissioner Becher.

The regular meeting of the Bayport Fire District was held on the above date. Meeting was convened at 6:45 PM by Chairman Reilly. Those present were: Commissioners Becher, Benincase, Lance Gillette, Lee Gillette and Reilly; Treas. Ceglie; Deputy Treas. Geoghan; Attorney Siska; Chief D'Amico and Assistant Chiefs Baillargeon and Bachek.

Minutes of the previous meeting were read and approved on a motion by Commissioner Lance Gillette seconded by Commissioner Lee Gillette.

Bills presented for payment were approved as signed by the Auditing Committee on a motion by Commissioner Lance Gillette seconded by Commissioner Lee Gillette.

Treasurer's Report was read and approved on a motion by Commissioner Benincase seconded by Lance Gillette. Tony reviewed the operating budget and commented that we are half way through the year and some accounts are depleted or nearly depleted. Tony said he received three Town of Islip checks and will only receive two or three more. Tony reported that he transferred the money for the parking lot payments and chief car payments. Commissioner Benincase said he feels that the everyday purchases for maintenance supplies, office supplies, etc. have to be monitored. Board decided that before any purchase orders are issued by Ed Frudenberg that a commissioner review and sign them. Exception will be emergency purchases.

Chief's Reports:

Chief D'Amico reported 25 alarms for the month and 131 year to date. Chief stated that he suspended Firefighter Jeff Saperstein for 15 days for misuse of Fire District apparatus. The chief told him he was authorized to take the boat out for training on the south shore waters from Bayport to Patchogue. He disobeyed the order by taking the boat to Davis Park on Fire Island. Commissioner Lee Gillette made a motion to uphold the 15 day suspension as metered by the Chief seconded by Commissioner Benincase. Chiefs said they are monitoring the use of the boat and where the training is taking place. Blue Point Health Club is still sending bills for membership directly to the members. Keith Beebe resigned from the Department and returned his District equipment. John said he researched prices for copy machines. Costco has the best price of \$559 plus a \$200 rebate. Board approved his request. Chief D'Amico said he received a questionnaire from ISO insurance rating. He will fill it out and hope we can get a better rate for the homeowners. Chiefs will post sign up schedule for the physicals. Chief said there have been numerous problems with radio signals. Members are receiving tones without voice, voice without tones, etc. It appears to be happening more frequently.

Asst. Chief Baillargeon: Glen asked if there was any progress on obtaining the driver's license information. Commissioner Benincase said they still cannot access the NYS Motor Vehicle website. The Baltimore Expo/ Convention will be held next month. Glen said he will submit a list of those who wish to attend. Glen said he received a bill from Suffolk County Fire Academy as he had to cancel a drill. However, he received word that the fee has been waived. Eastern Electronics will be at the firehouse next Tuesday to program the portable radios. Commissioner Benincase said he feels we must bring the

current activation system up to speed before there is a major problem. Commissioner Reilly said he will have Eastern Electronics here tomorrow and if we need a new tone generator then it should be purchased. If they cannot rectify the problem then we will call another company to check the system.

Asst. Chief Bachek: Paul said he spoke to the Blue Point Chief in reference to tying in the Blue Point Elementary School with the Bayport Schools to the alarm system to be transmitted to our firehouse. He said they were in agreement. Paul will speak to the Superintendent of Buildings and Grounds at the school again about tying in the alarms directly to our firehouse. If they update their panels their areas can be seen on a screen in the firehouse. Application for membership was submitted for Raymond Cooney, 124 Suydam Lane, Bayport. Commissioner Benincase made a motion to approve the application seconded by Commissioner Lance Gillette.

Correspondence:

Application for the use of the hall by Jerry Dietz for June 24th was approved with the new fee submitted on a motion by Commissioner Benincase seconded by Commissioner Lance Gillette. Nassau Diagnostics sent forms and confirmation of dates for physicals. Suffolk County Civil Service approved employment of Fire House Attendant Charles Barhold. Confirmation of charge account was received from Sid Harvey's. H2M Group sent copy of punch list for parking lot that they sent to Anthony Uliano. Check in the amount of \$119.10 was received from A T & T as a service refund for their telephone charges. Incident report was filed by the chief's office for damage incurred to 3-14-8 while it was being refueled. Letter received from Lt. Rich Murphy concerning and accident with 3-14-1 during a drill. Copy of suspension letter sent to Jeff Saperstein was received as well as a letter from Mr. Saperstein with this version of the incident. Various notices and advertisements were received and placed on file.

Commissioner's Reports:

Commissioner Becher: Physicals will be held on June 10, 12 and 14. Nassau Diagnostic is offering a full physical for members over 40 year of age. They offer Class A, B and C physicals. In the past our members have received re certification physicals. Andy said we will see an increase in our Service Award Program due to our aging Department. He feels we should consider the over 40 full physicals for next year as we did not budget for it this year and we have a considerable number of members who are over 40. However, the SCUBA team members will continue to receive the full physical regardless of their age.

Commissioner Lee Gillette: Lee suggested that the Board hold a workshop meeting to discuss in detail the major projects that are needed and the vehicles that need to be purchased in the next few years. Jack Stevens requested to purchase a ride on lawn mower. He solicited prices from Carl's Equipment for \$6695, Northeast Equipment \$5900 plus \$1600 and another for \$6805. Board discussed purchasing the mower and said they will try to find the funds. Also, they wish to check State bids for prices. Access

Stair Company repaired the handicap chair lift. It went out of service again. It appears that we received a defective board and they replaced it.

Commissioner Benincase: Artie thanked everyone for their help with the parking lot project. H2M informed Artie that Anthony Uliano has been unable to provide a maintenance bond so they will not authorize the final payment. Artie said he has not been receiving pages for incidents in the firehouse or for the apparatus. Artie inquired if the satellite phone service has been activated as we are now coming in to another hurricane season.

Commissioner Lance Gillette: Lance said he called H2M about the solar panel survey. They said they would submit a letter to the Town of Islip for the permit. Board discussed the project and decided that it cannot be done now due to time and money constraints. Commissioner Lance Gillette made a motion to rescind the solar panel project permissive referendum seconded by Commissioner Becher. Lance said he attended the multi district meeting and they discussed publishing a monthly paper that would bring forth information to counteract all the bad publicity the districts have been receiving by Newsday. It would cost each district \$500 per month for six months. None of the districts made a commitment to do the paper. The next meeting is in September. Commissioner Lee Gillette said he thought it was a good idea to feed positive information to the politicians and other powers to be that we are going in the right direction by consolidating our ideas and resources. Multi district applied for a grant for an air van but it was not approved. Each district would have to pay \$30,000 each to purchase it without the grant.

Commissioner Benincase announced that he will be out of the District from July 9 to July 20 on vacation.

Commissioner Reilly: Sayville Fire District asked what our district's intentions were for the use of the maintenance building. Board does not feel they can estimate a cost of sharing services until they have an estimate for heat, lights, etc. Sayville is asking West Sayville and Bohemia to commit to having work done on their heavy vehicles. The light maintenance work can be done in West Sayville. There needs to be further discussion about installing a mezzanine, purchasing equipment, etc. The first thing that has to be done is sealing the floor. Commissioner Lee Gillette will call vendors for prices.

Attorney Siska: Initiated a discussion on the zero tolerance policy. Board decided that the policy will state that "only sworn police officers" will be authorized on district property carrying a firearm. Mission statement is tabled to next month. Warren advised that when Eastern Electronics checks the radio alarm paging system that they give a written report to the district on their findings. They should state that there is a problem that can be rectified or if they feel there is nothing wrong then they should give a statement to that effect.

Commissioner Lance Gillette made a motion to authorize the repair of the roof for \$1700.00 seconded by Commissioner Lee Gillette.

Workshop meeting will be held on June 21st.

Commissioner Lee Gillette made a motion to authorize the management letter to be signed and returned to our auditor Craig Fitzsimmons seconded by Commissioner Lance Gillette.

Meeting adjourned at 9:45 PM.

The regular meeting of the Bayport Fire District was held on the above date. Those present were: Commissioners Reilly, Becher, Lance Gillette, Lee Gillette; Treas. Ceglio, Attorney Siska, Chief D'Amico and Asst. Chief Bachek.

Board convened at 6:35 PM and met in executive session to discuss personnel matters. Regular meeting was opened with a salute to the flag at 7:55 PM.

Minutes of the previous meeting were read and accepted with one correction. Motion made by Commissioner Lee Gillette seconded by Commissioner Lance Gillette.

Bills presented for payment were read and approved to be paid as signed by the Auditing Committee on a motion by Commissioner Lance Gillette seconded by Commissioner Lee Gillette.

Treasurer's Report was read and accepted on a motion by Commissioner Lee Gillette seconded by Commissioner Lance Gillette.

Chiefs Reports:

Chief D'Amico reported 24 alarms for the month with a year to date total of 154. Fire House Expo Convention will be held in Baltimore, MD from July 20 to July 28. Board approved Lt. Richard Murphy and Commissioner Lee Gillette to attend for a maximum of three days in accordance with the District's policy. Chief submitted new policy for signal 23 EMS alarms. Insurance certificate was received from Lifeguard Systems. Chief reported two accidents involving fire apparatus that occurred during the past month. Chiefs requested permission from the Board to use the District bus to transport members for fishing trips. Board approved with stipulation that the bus be driven by a qualified driver. Chief asked Attorney Siska if the department should adopt a code of ethics. Warren replied yes they should and he will obtain a copy of a standard guideline. The Suffolk County Parade will be held in Cutchogue and department will participate.

Asst. Chief Bachek said he spoke to the Buildings and Grounds Superintendent at the high school. Paul asked him if he thought Simplex Alarm Co. would supply the materials for the alarm system to be forwarded to our building and he replied "no". Paul called Simplex the they said they could do it and will get back to him.

Correspondence:

Application for the use of the hall was submitted by the Bayport Homemakers for weekly daytime meetings from September 2007 to June 2008. Commissioner Lance Gillette made a motion to approve application seconded by Commissioner Lee Gillette. Application submitted by Sue and Glen Ciano for Eagle Scout Court of Honor was put on hold until the August Board meeting as not all Board members were present. Copies of incident reports were submitted for file for the accidents involving fire apparatus. Thank you letter was received from the Department for the handicap chair installation. Department sent notice that they will be hosting the Islip Town Parade on Saturday,

August 11, 2007 at 6 PM. Letter received from Senator Caesar Trunzo stating that he has secured a Senate Member Initiative Grant in the 2007-2008 State Budget for \$25,000 for new equipment and capital improvements. Application for employment was received from Christopher LoPretto for a mechanic's position. Also received were various notices and advertisements.

Firefighter Andrew Wittman sent notification that he has moved out of the district to Brentwood. He requested to remain as an active member in the department. Commissioner Lee Gillette commented that he feels the Board would have to set a policy on out of district members. There would have to be restrictions on distance, time spent in district, etc.

Commissioner's Reports:

Lee Gillette: Plans are being finalized for the renovations of the radio room. The current capital budget for the project does not have the funds available for the whole project. There is additional money slated for the capital radio fund for 2008. Renovations and equipment will be purchased in phases. Commissioner Lee Gillette spoke to Chief D'Amico and told him that the Board is willing to work with the Chief's office to comply with their wishes for the new rescue vehicle, pump truck, Fire Police vehicle, etc. The Board has to look at the best interest of the taxpayers as well as the department. The chief said they would like to see a heavy rescue vehicle purchased but understands the dilemma the Board has to stretch the money to purchase the equipment that is most needed. Lee asked the chief to remind the water rescue team to keep the District vehicle clean and ready for use. Chief D'Amico said the water rescue team responds automatically to Patchogue and Sayville on mutual aids. Therefore, the Chiefs have limited their training to that area and out halfway across the Great South Bay.

Andy Becher: Andy said he will be out of the district on vacation from August 3rd to August 11th. Andy reported a good turnout for the Department physicals. Budget workshop will be held on August 13th at 6:30 PM.

Lance Gillette: Lance stated that he will be undergoing knee surgery on October 10th and will be recuperating for approx. 3 months. The repairman he contacted for the roof did not show up on the date specified. Lance suggested that the District set up a charge account at Blackman Plumbing due to the amount of purchases of plumbing supplies that are needed during the course of a year. Lance suggested that a water spigot be installed on the outside of the maintenance building to be used to wash the vehicles, equipment, etc. Motion made by Commissioner Lee Gillette seconded by Commissioner Becher to set up charge account at Blackman Plumbing.

Ray Reilly: Ray said the repeater system cannot be installed in the school tower until the new frequency is received and programmed in the repeater. Fire Prevention trailer will be parked on our property during the Sayville Summer Festival the first weekend in August.

Attorney Siska: Warren said Commissioner Benincase contacted him in reference to releasing the final payment to contractor A. Uliano. Warren said he checked his bond and found that it was not in order. However, it has been corrected and he has been paid. Warren revised the Violence in the Workplace policy. There will have to be an exception in the firearms clause to cover the honor guard firearms. Warren read the residence requirements for fire department members from the NYS Fire District Officers Guide. It states that you must reside or work in the District to remain an active member. Chief D'Amico said the chiefs will meet with Andy Wittman and apprise him of this information.

Treasurer Ceglio reviewed the Auditors Report. Tony will reply to the questions that arose in the report.

Commissioner Lee Gillette made a motion that all checks over \$2500 will require two signatures except utility bills and health insurance bills. Motion seconded by Commissioner Lance Gillette.

Commissioner Lance Gillette made a motion to employ the audit services of Craig, Fitzsimmons & Michaels LLP for an additional four years 2007, 2008, 2009 and 2010 seconded by Commissioner Becher.

Commissioner Becher made a motion to adjourn meeting at 11:20 PM seconded by Commissioner Lance Gillette.

The regular meeting of the Bayport Fire District was held on the above date.

Meeting was called to order at 6:45 PM with the following members present: Commissioners Reilly, Benincase, Lance Gillette, Lee Gillette; Treas. Ceglio; Deputy Treas. Geoghan; Attorney Siska; and Assistant Chief Bachek.

Minutes of the previous meeting were accepted as corrected. Correction was page two under Commissioner Reilly's report that the MCI trailer not the Fire Prevention trailer will be parked on our property during the Sayville Summer Festival. Motion made by Commissioner Benincase seconded by Commissioner Lee Gillette.

Bills presented for payment were approved to be paid as signed by the Auditing Committee on a motion by Commissioner Benincase seconded by Commissioner Lance Gillette.

Treasurer's Report: Treasurer Ceglio submitted corrected payroll reports for May and June to reflect interest, savings transfers and ADP refund of uncashed funds. Tony noted that on the Avaya phone bill voice messaging cost is included on our monthly total. Board says it is not being used and would like to eliminate the cost. Tony will call them as ask to have it deleted. Tony said he received a computer disk from the New York State Financial office with information on service awards, financial data, etc. Asst. Treasurer Mike Geoghan questioned if it was a good idea to have all of our assets in one bank. Tony said the auditor did not comment on it but he will speak to them and ask for an opinion. Tony read the July Treasurer's Report. Commissioner Benincase made a motion to accept the Treasurer's Report seconded by Commissioner Lance Gillette.

Chief's Reports:

Asst. Chief Bachek reported that another letter is going out to the members who have not been active for some time. Paul presented an application for membership for Philip J. Crandall, 299 East Road, Bayport. Commissioner Benincase made a motion to accept the application pending the completion of the investigation seconded by Commissioner Lee Gillette. Alarms for the month of July was 22 with a total of 179 year to date.

Correspondence: Application for the use of the hall by Sue and Glen Ciano for their son Daniel's Eagle Scout ceremony was approved as the young man is a member of the Bayport Fire Department Juniors. Motion to accept was made by Commissioner Benincase seconded by Commissioner Lee Gillette. Application for the hall submitted by Rich Carey was not approved as it did not conform to the District's policy. Motion made by Commissioner Benincase seconded by Commissioner Lee Gillette. Insurance certificate was received from Hometown Insurance for use of school parking lot during the Islip Town Parade. Town of Islip Assessment was received fro 2007-08 in the amount of \$126,052,430. Personnel Changes approval was received from Suffolk County Dept. of Civil Service. Financial Statements were received from Auditing Firm of Craig, Fitzsimmons & Michaels. Various informational materials and advertisements were placed on file.

Commissioner's Reports:

Commissioner Lance Gillette: Lance questioned if there is insurance on the "B" drill team truck. Mike Geoghan checked the policy and said it is insured but the custom built "C" truck is not. Commissioner Benincase made a motion to insure the "C" truck for \$25,000 seconded by Commissioner Lee Gillette. Lance read estimates for repair of sprinkler system and installation of new heads in rear of the building. All Hands Irrigation \$1625 and TLR Irrigation \$1895. Commissioner Benincase made a motion to approve contract with All Hands Irrigation seconded by Commissioner Lance Gillette. Upon further study of the two estimates it was not clear if they were both for the exact parts and service. Commissioner Benincase rescinded his motion and it was seconded by Commissioner Lance Gillette. It will be voted on next month when the Board is assured that both contractors bid the same contract that includes the clock.

Discussion on the purchase of a new lawnmower for District property. Board felt that they do not have the money budgeted for this expense this year. The Board discussed the cost of maintaining the lawn by our personnel and thought they should consider contacting lawn service companies and see if it might be more cost effective to have it done by an outside contractor. Board members will contact several local landscapers to see if they are interested in bidding the work for next year. Commissioner Benincase made a motion to defer the purchase of the lawnmower until a later date seconded by Commissioner Lance Gillette.

Commissioner Lee Gillette: Lee made a motion to send a letter to Chief D'Amico requesting the Chief's office decision of setting policy on out of district membership and the inactive status of their members. Motion seconded by Commissioner Benincase. In executive session last month the Board had discussed the possibility of changing the housemen's schedules to alleviate some of the overtime as well as full time coverage of the building. These procedures were suggested by the auditors. Board spoke to Jack Stevens and Don Barrett and asked them to submit a list of their duties and responsibilities that are done on a daily basis. Don was also asked to change his hours and days off which would mean he would work on weekends. Commissioner Benincase made a motion to send a letter to Don Barrett stating they must have his decision and duty list by September 1st. Also, a letter to Jack Stevens requesting his duty and responsibility list by September 1st. Motion seconded by Commissioner Lee Gillette. Board wishes to implement new schedules, new overtime forms and time sheets by the middle of September. Lee said he spoke to Mark Beekman, Commissioner in Sayville Fire District, in reference to our maintenance building. Board's consensus is that the building was designed to be used as a maintenance building. Lee looked at lift systems at the Baltimore conference and they cost approx. \$35,000 and a mezzanine would cost that much also. When the building was in the planning stage it was thought that work would be done in it for the neighboring districts as well as ours. Lee will draft a letter to be sent to Sayville Fire District. Lee said some of the Board members have not been receiving notifications when apparatus and building need immediate repairs. They feel it is imperative that they know what if going on especially since they are closely watching the

budget. Commissioner Benincase made a motion to send a memo to all parties (head dispatcher, dispatchers, Jack Stevens, Don Barrett and Chief's office) that they must follow District policy that they contact the Chairman of the Board for approval to call in a contractor or a houseman on overtime to do vehicle or building maintenance repairs. If Chairman is unavailable then the Chairperson of the designated committee should be notified. Motion seconded by Commissioner Lee Gillette. Lee said he spoke to Assistant Chief Baillargeon and he requested the use of the District bus to transport members and spouses to his wedding at Giorgio's in Bating Hollow on August 18, 2007. Commissioner Benincase made a motion to approve the bus with a qualified driver and one fire engine seconded by Commissioner Lance Gillette.

Commissioner Benincase had no report.

Attorney Siska gave the chiefs a copy of a code of ethics policy that was drawn up by another department to use a guideline. He said he will complete the zero tolerance policy and mission statement.

Mike Geoghan said he contacted ESIP Insurance in reference to the treasurer's bond and that they assured him that it is covered under the insurance policy. He will contact the auditor to convey that information.

Commissioner Lance Gillette made a motion to employ Bonnie Gillette, 66 Edgewater Avenue, Bayport and Barbara Bunten, 24 Frances Blvd, Holtsville, as part time dispatchers at \$12.11 per hour effective immediately. Motion seconded by Commissioner Benincase. Upon a vote being taken Commissioners Lance Gillette, Benincase and Reilly voted yes and Commissioner Lee Gillette abstained. Motion carried.

Commissioner Lance Gillette made a motion to authorize Commissioner Benincase to contract a service for the satellite telephones seconded by Commissioner Lee Gillette.

Meeting adjourned at 9:10 PM.

The regular meeting of the Bayport Fire District was held on the above date.

Meeting was called to order at 6:45 PM with the following members present: Commissioners Reilly, Benincase, Lance Gillette, Lee Gillette; Treas. Ceglio; Deputy Treas. Geoghan; Attorney Siska; and Assistant Chief Bachek.

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Commissioner Lance Gillette made a motion to authorize Commissioner Benincase to contract a service for the satellite telephones seconded by Commissioner Lee Gillette.

Meeting adjourned at 9:10 PM.

The regular meeting of the Bayport Fire District was held on the above date. Meeting was called to order by Chairman Reilly at 7:25 PM. Those present were: Commissioner Becher, Benincase, Lance Gillette, Lee Gillette and Reilly; Treas. Ceglio; Deputy Treas. Geoghan; Attorney Siska; Chief D'Amico and Assistant Chief Bachek.

Minutes of the previous meeting were approved as read on a motion by Commissioner Becher seconded by Commissioner Lance Gillette.

Bills approved to be paid as signed by the Auditing Committee on a motion by Commissioner Lance Gillette seconded by Commissioner Lee Gillette.

Treasurer's report for the month was read and approved on a motion by Commissioner Becher seconded by Commissioner Lance Gillette. Treasurer Ceglio said he spoke to the auditor in reference to having all the District funds in one bank. They said it was acceptable as long as the bank has collateral and fully insured. Tony read a memo written by part time dispatcher Andrew Wittman III to Head Dispatcher Charley Zigrosser whereby he requested longevity pay commensurate with the other dispatchers. Board directed Treasurer Ceglio to research his records. Commissioner Lee Gillette made a motion to table his request until all the figures have been reviewed seconded by Commissioner Becher. Secretary will inform him of the Board's decision.

Chief's Reports:

Chief D'Amico reported 42 alarms for the month with 220 year to date. Nick Padilla, Brian Hickey and Donald Barrett have received medical clearance for full duty. Company captains were given lists of the members who still need to take their physicals. Jerry Dietz, James Horan and Rob Castelliti were chosen for the all star softball team and will play in Duck Stadium on Wednesday 9/12. Bayport Blue Point High School homecoming parade will be held on October 13 and the department will participate in the parade. West Islip FD will provide a standby crew at our firehouse on September 22nd during the time of the members cruise. John thanked the Board for their help in the Islip Town Parade. Dan Long and Tim Wilson resigned from the department as members in good standing. Dan Merkovski and Jim LiPuma did not respond to the notice to attend the meeting with the chiefs and were dropped from the department rolls as members not in good standing. John apologized for not completing the inactive status report as yet due to a very busy month. The chiefs are working on a policy for out of district members with a possibility of setting a distance out of the district. Firefighter Bob Fleming inquired through the chiefs office if there is any type of insurance available for a fireman who contracts cancer if it is job related. Mike Geoghan said they are covered under VFBL if it is proven to be job related. He will research the insurance companies and state authorities for further information.

Asst. Chief Bachek stated that the investigation is complete for new member Phil Crandall. Paul presented an application for Anthony Greco, 39 Locust St, Bayport. Commissioner Lance Gillette made a motion to accept application pending completion of the investigation seconded by Commissioner Becher.

Asst. Chief Baillargeon could attend the meeting but reported that the radios are coming in and the installation is being done. He also inquired if the 2008 physical for the member are going to be full physicals. Commissioner Becher said full physicals are given every three to five years and members over 40 years of age every three years.

Correspondence:

Application for the use of the hall was submitted by Bill Neil for 10/3 was approved on a motion by Commissioner Lance Gillette seconded by Commissioner Lee Gillette. Application by Keith Charpentier for 10/13 was approved pending payment of fee and compliance of district rule of hiring two security officers on a motion by Commissioner Lee Gillette seconded by Commissioner Lance Gillette. Application for Ladies Auxiliary for Islip Town Ladies meeting 9/25 was approved on a motion by Commissioner Lee Gillette seconded by Commissioner Lance Gillette. Request was sent in by Head Dispatcher Charley Zigrosser for the District to purchase a Hagstrom map for the control room. Chiefs said they will obtain one for the room. Board of Elections sent notice for request of service for the annual district election. Troop 329 Boy Scouts sent an invitation to the Board members to attend the Eagle Scout award ceremony on Oct. 26th. Also received were various notices and advertisements that were place on file.

Commissioners Reports:

Commissioner Lance Gillette: Lance reported that he received the two proposals for the irrigation work behind the parking lot and they both included the same materials. All Hands Irrigation price is \$1625 and TLA Irrigation is \$1895. Commissioner Lee Gillette made a motion to approve contract with All Hands Irrigation seconded by Commissioner Lance Gillette. Lance said he has not received a certificate of compliance for the completion of the parking lot from the Town of Islip. Board wishes to send a letter to Matt Mohlin of H2M to request the final inspection. Lawn service estimate requests will be tabled to January to insure 2008 prices.

Commissioner Lee Gillette received estimates for the preparation and painting of the cupola. Commissioner Lance Gillette made a motion to award contract to 1-800 Paint Job. Inc for \$2685 seconded by Commissioner Lee Gillette. Other estimate was \$3000 from Rezok Painting. Commissioner Lee Gillette made a motion to award contract to 1-800-Paint Job Inc for wallpapering the board room, east hallway and west hallway for \$15,085 seconded by Commissioner Lance Gillette. Estimate from Costello Painting was \$16,750 and Rezok Painting \$16,880. Commissioner Lee Gillette made a motion to advertise permissive referendum # 9 not to exceed \$3500 for painting of the cupola, permissive referendum #10 not to exceed \$18,000 for wallpapering the interior rooms seconded by Commissioner Lance Gillette. Lee obtained an estimate to refinish the truck room floor for approx. \$30,000 and maintenance building \$22,000. Will be further discussed and advertised for bid. Lee suggested that the District purchase a projector screen that can be sued for public meetings and training sessions. Lee informed the Chiefs that members using the old chiefs car are not leaving it in good condition. A meeting will be held on September 13th at 6 PM with Jack Stevens, Don Barrett and

Charlie Zigrosser to review the new time sheets and overtime forms. Lee requested that the Board hold a workshop meeting to discuss the purchase of a new rescue vehicle. Letter was sent to Sayville Fire District requesting a meeting with our Board to discuss plans for our maintenance building. They did not reply. Discussion was held on the radio room renovations. Commissioner Lee Gillette made a motion to advertise permissive referendum #11 not to exceed \$150,000 for radio communications equipment seconded by Commissioner Lance Gillette.

Commissioner Reilly said new maintenance schedules will take effect week of September 29th.

Commissioner Lee Gillette made a motion to advertise permissive referendum #12 not to exceed \$30,000 for a record able digital camera security system seconded by Commissioner Lance Gillette.

Commissioner Lee Gillette made a motion to adopt the Bayport Fire District budget for 2008 in the amount of \$1,908,844.00 seconded by Commissioner Becher.

Attorney Siska presented the Board with a Code of Ethics. Commissioner Lee Gillette made a motion to adopt the Code of Ethics for the Bayport Fire District as outlined by the State of New York seconded by Commissioner Becher. Copies will be given to Board members and chiefs. Warren advised the chiefs to check the State guidelines for out of district members before making a decision on a policy.

Commissioner Reilly reported that the renewal for the high band radio frequencies will be handled by Bob Flemming of Westhampton.

Family of deceased member Jack Scully requested a tax form for his death benefits. Chief will relay the names of the insurance company to them.

Commissioner Lance Gillette made a motion to drop members Dan Long, Jim LiPuma, Tim Wilson and Dan Merkovski from the Fire Department and the Service Award Program seconded by Commissioner Lee Gillette.

Regular meeting for October will be October 9, 2007 at 6:30 PM due to the Columbus Day Holiday.

Meeting adjourned at 10:05 PM.

The regular meeting of the Bayport Fire District was held on the above date. Meeting was convened at 7:00 PM By Chairman Reilly. Those present were: Commissioners Becher, Benincase, Lance Gillette, Lee Gillette and Reilly; Treas. Ceglio; Deputy Treas. Geohan; and Chief D'Amico .

Minutes of the previous meeting were read and approved on a motion by Commissioner Becher seconded by Commissioner Benincase.

Bills presented for payment were approved to be paid as signed by the Auditing Committee on a motion by Commissioner Benincase seconded by Commissioner Becher. Treasurer Ceglio questioned a bill from Motorola Radio Co. that the company claims is past due. Chairman Reilly answered that the equipment has not been received and installed. National Fire Protection Assoc. subscription is due for renewal. Board approved for payment.

Treasurer's Report: Board discussed the gasoline and diesel bills. Board informed the chief that a log book must be kept in the control room for fuel purchases for the vehicles and boat. Treasurer's report was read and approved on a motion by Commissioner Benincase seconded by Commissioner Lance Gillette.

Chiefs Reports:

Chief D'Amico reported 17 alarms for the month with 236 year to date. Firefighter Mike Padilla attended the open water dive course. Chief will submit invoice for payment with the course certificate. Chief submitted the quarterly truck maintenance report. John said he received a notice for a change of zone for a business property in Brookhaven Township. Registered letters were sent to James LiPuma and Dan Merkovski but they did not sign for them. Jim LiPuma did not return his District equipment. Sayville Uniform Co. is no longer in business in Oakdale. New company provided sample uniform shirts. Body work will be done on vehicle 3-14-2. Chiefs met with Metropolitan Data Services to review proposals for ID card system. They offered numerous options in their presentation. There are some that our department would not need. Chiefs will do further study and report back to the Board. School homecoming parade will be held on Oct. 13th and Department will participate. Assistant Chief Baillargeon is unable to attend the meeting but sent in vouchers for uniform gloves. Radios have been delivered and should be installed next week. The cab on 3-14-1 has incurred rust damage and will be repaired. Board questioned where the portable radios are. Chief said one is on the water rescue truck and one was accidentally destroyed. Assistant Chief Bachek has been working with the school administrators on fire alarm procedures. Commissioner Benincase made a motion that the District send a letter to the Bayport Blue Point School District requesting the they notify the Bayport Fire District and Department when they schedule work to be done on the alarm systems by their contractors. Motion seconded by Commissioner Lee Gillette.

Correspondence:

Applications for the use of the hall were submitted by the Bayport Blue Point Chamber of Commerce for Nov. 28th, Asst. Chief Baillargeon for Dec. 1st and Todd Sessa for Nov. 10th. Commissioner Lance Gillette made a motion to approve requests by Chamber and Todd Sessa and Glen Baillargeon's pending payment of rental fee seconded by Commissioner Benincase. Check included with the Chamber of Commerce application will be returned as the District is a member. Insurance check in the amount of \$3981.95 was received for damages to the 2000 Pierce Pump truck. Notice was received from Fire Districts of NY Mutual Insurance Co. that the NY Dept. of Insurance has approved new lower rates for Workers' Compensation effective October 1, 2007. They issued a revised premium voucher and a check for \$217.00. Civil Service approval form for dispatcher Barbara Bunten was received. Also received were various notices and advertisements.

Commissioner's Reports:

Commissioner Becher reported that the power point presentation for the public budget meeting scheduled for October 16th has been completed and a test run was done. Andy said he has received the information for the death benefits for Firemen Richard Hoek and Herbert Lipson and he will send to the insurance company. District website is set up and information has been posted for November and December. Andy requested to use the District meeting room to meet with a few Ocean Beach Police Department members on October 22nd. Andy said he received his physical with a few other members.

Commissioner Lance Gillette had no report.

Commissioner Benincase said he sent the information to NYS Motor Vehicle Dept. for the driver's licenses but has not had a reply. Commissioner Benincase made a motion to authorize Secretary Haab to send an appropriate benevolence not to exceed \$150 for any occurrence deemed necessary by the Board of Fire Commissioners seconded by Commissioner Lee Gillette.

Commissioner Lee Gillette: Lee announced that the Ocean Beach Fire Chief is retiring and the District should be represented at his retirement ceremony. Commissioner Lee Gillette made a motion to authorize two commissioners to attend on November 2nd in West Islip. Motion seconded by Commissioner Lance Gillette. The new payroll guidelines and time sheets are in effect. Lee questioned the District's policy of giving part time employees longevity pay and asked if the Board would consider eliminating it. Lawn service bids will be solicited in January. Islip Town Fire Districts dinner will be held on October 18th. Lee said he spoke to Chief D'Amico in reference to a meeting that was to be held with the chiefs and the board on Sept. 25th. He said the chiefs only notified the Board that day they would be unable to attend. Lee stated that he feels that notification was unacceptable since the meeting was of importance to the chiefs and that at least one of them should have been able to attend.

Chairman Reilly: Ray asked Commissioner Benincase if he heard from H2M Company. Artie said he did speak to them and they are waiting for information from the Town of Islip. Treasurer Ceglie researched the requested information for dispatcher Andy

Wittman and found that he did not meet the district criteria of a minimum of 500 hours worked per year. Secretary will notify him of the findings. Deputy Treas. Geoghan said he researched the information that was requested by Firefighter Bob Fleming regarding insurance for cancer victims and found the only coverage is by the Volunteer Firemen's Benefit Law. Commissioner Lee Gillette said he spoke to some of the Sayville FD Commissioners and they do not seem to be in agreement with sharing the mechanic services in our building. Chairman Reilly requested that another meeting be scheduled to discuss the new rescue vehicle. Options to be considered are purchasing a new rescue vehicle or purchase of a pumper/ rescue vehicle. Commissioner Lee Gillette said he feels the Board has to decide what direction to take even the possibility of refurbishing the present truck. Meeting to be held on Oct. 30th at 6:30 PM. On Oct. 23rd at 4 PM a workshop meeting will be held to discuss the communications and the control room.

Commissioner Lee Gillette made a motion to request the Chief to adopt and implement the safety officer positions seconded by Commissioner Benincase.

Commissioner Benincase made a motion to appoint the Board of Elections for the Annual District Election to be held on December 11, 2007 from 6 PM to 9 PM as follows: Dolores Hillenbrand, Chairman; Christine Mars and Bea Wageli, Inspectors; Marie Renner and Gloria Zigrosser, Ballot Clerks; and Bernadette McCarthy and Eleanor Brauner as Alternated. Each to receive \$50.00 for preparation of the rolls and election vote.

Meeting adjourned at 10:00 PM

The regular meeting of the Bayport Fire District was held on the above date. Meeting was convened at 6:40 PM by Chairman Reilly. Those present were: Commissioners Becher, Benincase, Lance Gillette, Lee Gillette and Reilly; Treas. Ceglie; Attorney Siska and Chief D'Amico.

Minutes of the previous meeting were read and approved on a motion by Commissioner Benincase seconded by Commissioner Lance Gillette.

Bills were presented for payment and approved to be paid as signed by the Auditing Committee on a motion by Commissioner Benincase seconded by Commissioner Becher.

Treasurer's Report was read and accepted on a motion by Commissioner Benincase seconded by Commissioner Lance Gillette. Tony noted that some line items are over budget and Board should authorize only necessary purchases for the remainder of the year.

Chiefs Reports:

Chief D'Amico reported that the radios in the chiefs cars will be programmed with the Town of Islip frequency. Rebate for tax relief called the STAR program must be filed with the Town of Islip soon. The Department made a motion to donate the bleachers to the Bayport Blue Point Little League. Fire Prevention open house went well. Next year they will publicize it earlier. Recreation room party will be held on December 14th, children's Christmas party 12/15 and Santa visits the District residents on 12/16. Chief said he will compile the list of members who did not complete their 2007 physicals in the next two weeks and submit to Board in December. Rob Reilly has been named as Chairman of the Committee for the new rescue truck. Chief said he has received information on safety ropes and they are expensive. John said he called Metropolitan Data Solutions in reference to the ID cards. The cost from the State Bid will be \$6357.63 for the card ID system that will be suitable for their needs. Commissioner Benincase made a motion to purchase the Identification Security System as per Permissive Referendum #12 seconded by Commissioner Lee Gillette. Chief reported 20 alarms for the month of October and a total of 255 year to date, and Length of Service Award Point Sheet from 1/1/07 to 10/26/07.

Asst. Chief Baillargeon could not be present at the meeting due to work assignment. He requested to purchase eight training DVD's at \$39 each, a DVD player and Television. Also, they would like to purchase positive pressure exhaust fans. They are \$1200 and \$1800 according to the size. Commissioner Benincase made a motion to advertise permissive referendum #13 not to exceed \$4500 for the purchase of positive pressure exhaust fans and multi media training equipment. Motion seconded by Commissioner Lance Gillette.

Asst. Chief Bachek was also unable to attend the meeting but submitted an application for membership via the chief, for Michael Patrick Farrell, 46 Nelson Avenue, Blue Point,

11715. Commissioner Benincase made a motion to accept application seconded by Commissioner Lance Gillette pending completion of the investigation.

Commissioner Lee Gillette made a motion to appoint Charles Santangelo, 77 North Prospect Avenue, Patchogue to the position of part time dispatcher at a salary of \$12.11 per hour seconded by Commissioner Benincase.

Correspondence: Application for the use of the hall by Robert Castilletti was disapproved as it does not meeting the District criteria. FOX IPM Corp. sent correspondence regarding their tree service for the District. Thank you note was received from family of Firefighter Herb Lipson. Insurance claim notice for injury and doctor's return to duty note was received for firefighter Jeff Saperstein. List of members on the Rescue Truck committee was submitted by Chief D'Amico. Correspondence was received from Attorney Siska in regard to an inquiry by the Board. Suffolk County Board of Elections approved request for use of four ballot boxes for annual district election. Also placed on file were various meeting notices, minutes and advertisements.

Commissioners Reports:

Lee Gillette- reported that he feels the repairs on the vehicles are not being done as they should. He said they are not being coordinated by the chain of command.

Artie Benincase- Hometown Insurance Company informed him that the District insurance policy will cover the damage incurred to 3-14-13 during the training drill. Chiefs are to submit a copy of the incident report. The installation dinner for 2008 will be held during the hours of 6:30 to 7:30 for the cocktail hour and 7:30 to 11:30 for the dinner.

Lance Gillette – Lance said he spoke to Rob Kral and told him to submit his bills monthly for his work done on the vehicles. He also said he received prices for mechanics equipment for the maintenance building.

Andy Becher- Nassau Diagnostics gave him a final list of members physicals. Firefighter Jake Beebe is eligible to receive his service award entitlement. Andy said he sent the paperwork for the death benefits for Dick Hoek and Herb Lipson. Andy said he will review the District bank statements and sign them. Commissioner Becher asked Chief D'Amico to please coordinate the updating of all of the firemen's beneficiary cards for the Service Award Program. They have been changed from cards to 8 ½ x 11 pages to be filed in a binder. Chief will set up a table for the December meeting. Department election will be held on December 6th and regular meeting on December 7th. A request was received from District resident Roderick Somers for a copy of the proposed District budget for 2008. Copy to be sent to him by District Secretary. Form was received to file for unclaimed funds from New York State Comptroller's office for Mainstay Money Market Fund. New York State Department of Motor Vehicles License Event Notification Services (LENS) account has been approved for our use and an account number has been issued.

Ray Reilly – On Friday November 9th a meeting will be held at 4:30 PM with Paul Grimm and Matt Mohlin regarding the radio room upgrade. District will hold a special meeting on December 6 at 9:00 PM to consideration the nominations of the chiefs as elected by the Department members. Appointments will be made with software companies to review their merchandise for the radio room. Multi District meeting scheduled for November 17th to be held here will be rescheduled for December 1st. Ray said he is interested in training for a part time dispatcher position. He will not receive monetary compensation until after January 1, 2008.

Attorney Siska had no report.

Meeting adjourned at 8:20 PM.

The regular meeting of the Bayport Fire District was held on the above date. Meeting was called to order at 6:50 PM by Chairman Reilly. Chairman Reilly started the meeting with a salute to the flag. Those present were: Commissioners Becher, Benincase, Lance Gillette, Lee Gillette and Reilly; Treas. Ceglie; Deputy Treas. Geoghan; Attorney Siska, Chief D'Amico; And Assistant Chiefs Baillargeon and Bachek.

Minutes of the previous meeting were read and accepted as corrected on a motion by Commissioner Benincase and seconded by Commissioner Lee Gillette.

Bills for the month were presented for payment. Commissioner Benincase made a motion to pay the bills as signed by the Auditing Committee seconded by Commissioner Lee Gillette.

Treasurer's Report for the month was read and approved on a motion by Commissioner Lance Gillette seconded by Commissioner Becher. Treasurer reported that the auditors were here today and started the preliminary financial review.

Chiefs Report:

Chief D'Amico requested to speak to Attorney Siska regarding a personnel matter. Board convened to executive session at 7:05 PM.

Regular meeting was re convened at 7:15 PM.

Chief requested to purchase five rolls of stamps for dinner invitations at a cost of \$205. Junior Firefighters will hold a Christmas Party on December 11th in the training room. Department Christmas float won first prize in Patchogue parade and second prize in Bohemia parade. Department members have reported difficulty crossing the railroad crossings at Bayport and Snedecor Avenues. Chief will report to The LI Railroad Safety Office. Chief requested to purchase 20 red uniform shirts. Commissioner Benincase made a motion to approve order. No second was made and motion was rescinded. Chief will submit request in January. I D camera is being set up. Chief thanked Chairman Reilly for his years of service as commissioner and his cooperation with the department.

Asst. Chief Baillargeon: Sagamore Lights has to repair lights in his car and on truck 3-14-13. Firefighter Jeff Saperstein sustained an injury during an alarm on 10/11/07. Islip Town Fire Marshals responded to Southside Hospital and started the workmen's compensation paperwork. All the forms have been filed with the insurance company. Training videos have been delivered. Glen solicited prices for a TV/R package for \$900 and \$600. Commissioner Lee Gillette told the chiefs that at the last Multi District meeting there was a discussion on using "tool fuel" instead of regular gasoline in the power equipment. They claimed that even though it was more expensive to purchase it saved time and money. Chiefs have been repairing used pagers but are still need fifteen more. Commissioner Lance Gillette made a motion to advertise permissive referendum #14 not to exceed \$6500 for paging devices. Motion seconded by Commissioner Lee Gillette. Glen said he received a notice that the bill for turn out gear was not paid. District did not

have a purchase order on record or any invoice. Commissioner Benincase made a motion to pay Hi Tech for turnout gear when purchase order is completed ,proper invoice and proof of delivery is received. Motion seconded by Commissioner Becher.

Asst. Chief Bachek: Engine Company is hosting an Ice Rescue Training Course on February 9 and 10. Board requested that the company forward a list of all District equipment the members will be using during that time. Fire Academy is holding a Large Scale Mobilization drill in April 24, 25, 26. An Incident Safety Officer is being given on January 7,9,14,& 16. An Underwater Ice Rescue course is being offered upstate New York on January 24-27. Four or five of our Ice Rescue members have requested to take the course. It would cost \$1679 for each member for training, lodging and books. They have requested the Chief's office to use the water rescue vehicle and scuba equipment. Chiefs will further discuss and report next month.

Commissioner's Reports:

Commissioner Benincase: Artie requested the use of the hall for Tuesday, January 8th for a Blood Drive from 3:30 to 9 PM. Commissioner Lee Gillette made a motion to approve the request seconded by Commissioner Lance Gillette. Artie said he received the first folder of LENS abstracts from the DMV and have given them to the chiefs. Additional list of members names given to him will be checked. Received a letter from H2M Company stating that they will require an additional \$3400 to obtain an updated site survey to complete the Town of Islip requirements for a certificate of occupancy for the parking lot. Commissioner Lee Gillette made a motion to authorize the contract with H2M seconded by Commissioner Becher. Commissioner Benincase made a motion to authorize the payment of holiday pay for the District employees seconded by Commissioner Becher.

Commissioner Lance Gillette: Received ten new cell phones from Sprint as a promotional offer at no cost to the District. Anyone who has a current phone may exchange for a new one.

Commissioner Becher: Received two pay outs for deceased members and has delivered them to the widows. Received a check in the amount of \$120 from the New York State unclaimed funds for a Mainstay Money Market fund that has been closed out. Will research prices for camera systems. Will sign first three quarters of the bank statements. Four members did not receive their 2007 physicals and have been suspended. Will update all service award beneficiary cards. Invoices have been received for Fire Districts Mutual Insurance for VFBL for 2008.

Commissioner Lee Gillette: Multi District meeting was held on December 1st. Lee told those present that the Bayport Fire District is going ahead with equipping their maintenance building with a small vehicle lift and a mezzanine. He also stated that we are still going to participate in the current maintenance service with Sayville. He requested that they bill us on a quarterly basis and that they forward a schedule for 2008. Commissioner Benincase made a motion to re implement the program of submitting the

Preventative Maintenance Program forms on a monthly basis. Motion seconded by Commissioner Lee Gillette.

Chairman Reilly: Appraisal has been updated and will be sent to Industrial Appraisal. Two grants have been submitted for upgrading of communications and equipment. One for \$30,000 for upgrade and one for \$5000 for software. Multi District Air Van will go to bid with original specifications and design. Each district will be responsible to contribute \$60,000 each. Commissioner Reilly read a letter from Community Ambulance Company stating that they are researching the possibility of a central dispatching system with four other ambulance companies. A meeting will be held early next year.

Attorney Siska: No report.

Commissioner Benincase made a motion to authorize Treasurer Ceglio to transfer monies within the line item budget to balance the funds for the remainder of 2007. Motion seconded by Commissioner Lee Gillette.

Correspondence:

Letter received fro Head Dispatcher Charlie Zigrosser stating that Part Time Dispatcher Rich Baker will not be working for a while due to his new job requirements and that he is requesting overtime if necessary to cover the shifts. Commissioner Becher made a motion to inform Charlie that due to budget constraints and auditors comments that the shifts be covered by other part time employees unless it is an extreme emergency. Motion seconded by Commissioner Lee Gillette. Bayport Blue Point Booster Club submitted an application for the use of the hall for March 1, 2008 for their annual fund raising dance. Commissioner Benincase made a motion seconded by Commissioner Becher to approve request. Thank you note for condolence from Jack & Merrie Stevens. Claim form from Capital Adjustment Bureau was received for damage incurred by 3-14-13. Various meeting notices, minutes and advertisements were placed on file.

Commissioner Benincase made a motion to appoint David Shelton, 23 Greenlawn Road, Sound Beach, NY 11789 and Robert Verdone, 20 Eastover Road, Sayville NY 11782 as Part Time Fire House Attendants at \$12.11 per hour effective immediately. Motion seconded by Commissioner Becher.

Organizational meeting to be held on Thursday, January 3, 2008 at 6:00 PM followed by regular meeting for January.

Motion to adjourn was made at 9:40 PM by Commissioner Becher seconded by Commissioner Benincase.

May 22, 2007

TO: VICKY MORALES

FROM: CONNIE HAAB

RE: LEGAL NOTICE

Please advertise the following legal notice in the May 31st edition of the Suffolk County News:

MEETING CHANGE

The June meeting of the Board of Fire Commissioners of the Bayport Fire District has been changed to Tuesday, June 5, 2007 at 6:30 PM. Meeting will be held at Fire District Headquarters, 251 Snedecor Avenue, Bayport, NY 11705.

All meeting are open to the public as per the Public Officers Law of the State of New York.