

The Organizational Meeting of the Bayport Fire District was held on the above date. Meeting was called to order at 6:05 PM by Treasurer Anthony Ceglio. Members present were: Commissioners Becher, Benincase, Gillette and Reilly; Treasurer Ceglio; Deputy Treasurer Geoghan; and Attorney Siska.

Treasurer Ceglio swore in Lawrence Gillette as elected to the office of commissioner on December 13, 2005.

Commissioner Gillette made a motion to appoint Commissioner Arthur Benincase as Chairman of the Board for 2006 seconded by Commissioner Becher.

Commissioner Benincase chaired the remainder of the meeting. Commissioner Benincase thanked Lance Gillette for his time in service as Chairman in 2005. He then read a letter of resignation from Commissioner Henry Flesch. Commissioner Gillette made a motion to accept with regrets seconded by Commissioner Becher. Commissioner Benincase made a motion to appoint Stanley ( Lee) Gillette to fill the office of Commissioner vacated by Commissioner Flesch. Motion was seconded by Commissioner Becher.

Commissioner Lance Gillette made a motion to appoint Constance Haab as Secretary and Records Management Officer for 2006 seconded by Commissioner Reilly.

Commissioner Becher made a motion to appoint Anthony Ceglio as Treasurer for 2005 seconded by Commissioner Lance Gillette.

Commissioner Lance Gillette made a motion to appoint Michael Geoghan as Deputy Treasurer for 2006 seconded by Commissioner Becher.

Chairman Benincase swore in the Secretary, Treasurer, Deputy Treasurer and Commissioner Lee Gillette.

Media notice was read and placed on file.

Commissioner Lance Gillette made a motion to appoint the Suffolk County News as the Official Newspaper for the District for 2006 seconded by Commissioner Reilly.

Commissioner Lance Gillette made a motion to authorize the salaries of the Secretary and Treasurer as adopted in the 2006 budget seconded by Commissioner Reilly.

Commissioner Reilly made a motion to designate the first Monday following the first Friday of each month as the official meeting night for the District seconded by Commissioner Lance Gillette.

Commissioner Lance Gillette made a motion to retain memberships in the following organizations: New York State Fire Districts Association, Suffolk County Fire Districts Association, Islip Town Fire Districts Association, International Fire Chiefs Association, International Fire Instructors Association, New York State Chiefs Association, National Volunteer Fire Council, National Fire Protection Association ( District and Department) and Firemen’s Association of the State of New York for Department members. The following publications were approved for subscriptions: Firehouse 1, Fire Engineering, Fire rescue, Fire Chiefs, Fire News, Fire Department Training National and First Responder. Motion seconded by Commissioner Becher.

Commissioner Lance Gillette made a motion to designate the Suffolk County National Bank as the official bank for 2006 and Merrill Lunch for the Investment Program. Motion seconded by Commissioner Reilly.

Commissioner Reilly made a motion to affirm the surety bond for the treasurer from the District insurance company seconded by Commissioner Lance Gillette.

Commissioner Becher made a motion to defer the annual treasurer’s report until February when all of the 2005 transactions are completed. Motion seconded by Commissioner Lance Gillette.

Commissioner Becher made a motion to appoint Warren Siska as the Attorney for 2006 seconded by Commissioner Reilly.

Commissioner Reilly made a motion to authorize the Treasurer to pay salaries, insurance and utility bills seconded by Commissioner Lance Gillette.

Commissioner Becher made a motion to authorize the Board to utilize the employment of anyone necessary during the year 2006 and to designate Commissioners Lance Gillette and Benincase to be authorized to sign Suffolk County Civil Service forms. Motion seconded by Commissioner Reilly

Chairman Benincase appointed the 2006 committees as follows:

Audit and Finance	All commissioners
Buildings and Grounds	Lee Gillette, Lance Gillette
Insurance	A. Becher, Lee Gillette, R. Reilly, M. Geoghan
Apparatus	Lee Gillette, Lance Gillette, R. Reilly
Radio & Communications	A. Benincase, Lance Gillette, Lee Gillette, R. Reilly
Service Awards/ Investments	A. Becher, Lance Gillette, Lee Gillette
Grants and Procurements	Lance Gillette, R. Reilly
Actuary/allotments, capital balances	A. Ceglio

Commissioner Reilly made a motion to defer the adoption of Resolutions until February for further review of changes seconded by Commissioner Becher.

Commissioner Reilly made a motion to authorize travel allowance as follows: Reimbursement of \$75.00 per diem with receipts, \$55.00 per diem without receipts and 48.5 cents per mile for any mileage accrued. Motion seconded by Commissioner Becher.

Purchasing procedures were read and approved as written on a motion by Commissioner Lance Gillette seconded by Commissioner Becher.

Commissioner Reilly made a motion to approve Capital Resolution Money Market Capital Reserve Buildings and Grounds Account, Money Market Capital Reserve Major Equipment Account; Capital Reserve Major Radio Equipment Account, Money Market Capital Reserve Major Equipment Actuary , and Capital Fund Investment Major Equipment Actuary. Motion seconded by Commissioner Becher.

Commissioner Lance Gillette made a motion to designate Commissioner Becher to review and reconcile the District bank statements seconded by Commissioner Reilly.

Commissioner Lance Gillette made a motion to designate Jack Stevens and Donald Barrett to inventory the District buildings to update the appraisal for the District fixed assets. Motion seconded by Commissioner Reilly.

Commissioner Lance Gillette made a motion to retain contracts with Costal Fire Systems, Inc. Mayday, Barist Elevator, Ants and Things Pest Control, Verizon Wireless, Nextel Telephone Communications, Long Island Power Authority and Keyspan Gas. Motion seconded by Commissioner Becher.

Commissioner Reilly made a motion to designate Commissioners, Chiefs and appointees to be indemnified in case of a claim or suit on an occurrence basis seconded by Commissioner Becher.

Commissioner Lance Gillette made a motion to appoint the firm of Coughlin, Foundotos, Cullen and Danowski as Certified Public Accountants to perform the District's financial audit for January 1 to December 31,2005 at a cost not to exceed \$8700.00. Motion seconded by Commissioner Becher.

Commissioner Becher made a motion to approve the Service Award Program to be continued as in 2005 with member additions and deletions seconded by Commissioner Reilly.

Commissioner Reilly made a motion to retain the Investment Program as reviewed seconded by Commissioner Becher.

Employee handbook was reviewed and tabled to the February meeting for revisions on a motion by Commissioner Reilly seconded by Commissioner Becher.

Salaries of the District employees were approved as per the adopted budget for 2006 on a motion by Commissioner Becher seconded by Commissioner Reilly.

Meeting adjourned at 6:45 PM on a motion by Commissioner Reilly seconded by Commissioner Becher.

The regular meeting for January 2006 was convened at 6:58 PM by Chairman Benincase. Those in attendance were: Commissioners Benincase, Becher, Lance Gillette, Lee Gillette, Reilly; Treas. Ceglie; Deputy Treas. Geoghan; Attorney Siska, Chief Hoek, Asst. Chiefs D'Amico and Baillargeon and Capt. Bob Fleming.

Minutes of the previous meeting were read and accepted on a motion by Commissioner Becher seconded by Lance Gillette.

Bills presented for payment were approved to be paid as signed by the Auditing Committee on a motion by Commissioner Becher seconded by Commissioner Reilly.

Treasurer's report was presented as a draft for December. Final report will be submitted in February when all 2005 bills are paid. Commissioner Lance Gillette made a motion seconded by Commissioner Becher to accept report as read.

#### Chiefs Reports:

Chief Hoek reported the alarms for the month was 30 with a total for the year of 372. The rescue truck committee will meet on Wednesday Jan. 25<sup>th</sup> at 7 PM. Assistant Chief D'Amico will be the designated chief to oversee the committee. Jim Rice submitted a report to Chief Hoek regarding the progress of the water rescue vehicle. Some minor changes have been approved and Attorney Siska has reviewed the changes and approved as per the bid specs. Chivas Co. will be delivering the truck and is the company designated to do the repair work on Long Island. Eastern Athletic Fitness Club has still been billing firemen individually for their membership. Chief Hoek drew up a new list of those authorized to attend the facility. Firemen's Association of the State of New York membership dues list needs to be reviewed and paid for 2006. Suffolk County Fire Rescue notified the Chief's office that the federal government will not be reimbursing the county fire districts for damages from the flooding in October 2005. St. Patrick's Day Parade will be held on March 12<sup>th</sup> and start here at 11 AM. Chief requested permission to use the district bus for transportation of marchers to the parade route. Commissioner Lance Gillette made a motion to approve request with the stipulation that a qualified driver with the proper license be assigned to the bus for the day. Motion seconded by Commissioner Becher. Chief said the Engine Company approached him with a request to host a Texas Hold'em fundraiser. It would be held as a charity fund and done by computer with the participants using their own home computers. Commissioner Lance Gillette made a motion to approve Commissioner Lee Gillette, Reilly and Deputy Treas. Geoghan to attend the St. Patrick's Day Parade dinner at a cost of \$45 each. Motion seconded by Commissioner Becher. Chief requested reimbursement of expenses incurred by Firefighter Jim Rice at the Baltimore Expo he attended last summer. Board will approve when he submits his receipts. On December 29<sup>th</sup> an incident occurred between firefighter Kevin Collins and Lt. Richard Murphy. They were both suspended for fifteen days for

their actions, Kevin from the recreation room and Rich from all activities. Chairman Benincase stated that the Department and District must set policy to insure that there is zero tolerance for any type of violence. Artie further stated that he felt both men should have received the same punishment. Chief Hoek said he told Lt. Murphy that since he is a line officer he has to set an example for the other firefighters. Commissioner Becher said he reviewed the situation with the chiefs and agreed with the chief's decision. Commissioner Lee Gillette also spoke to the chiefs and agreed with them. Commissioner Lance Gillette spoke to the individuals and chiefs and said he agrees with the chief's decision. Commissioner Reilly asked if there were written statements taken at the time and if not they should be taken and placed on file. Attorney Siska said it is not too late to do them. He advised that statements be taken from the individuals involved, witnesses and officers. Commissioner Reilly suggested the possibility of sending the men to meet with Suffolk County counselors. Ray said he will obtain a copy of the County No Violence policy. Fireman Paul Mastronardi wrote a letter to Chief Hoek with his views of the incident and how it should have handled. Chief Hoek thanked Lance Gillette for his dedication last year as chairman and said he looks forward to working with Chairman Benincase and congratulated Commissioner Lee Gillette on his appointment.

Assistant Chief D'Amico said he called Wayne Carrington to do the photography at the annual dinner. Jason Feinberg will print the program and set up the video presentation. Lee Gillette will do the table seating arrangements. Bayport Fire Department will host the Islip Town Firemen's Parade in 2007. Chiefs requested to send six members to Indianapolis FDIC from April 24 to 29 and six members to Baltimore Expo July 25 to 30<sup>th</sup>. Chiefs requested to purchase 15 sets of turnout gear and 15 pagers from County and State Contracts. Commissioner Lance Gillette made a motion to advertise permissive referendum #1 not to exceed \$27,000 for turnout gear and permissive referendum #2 not to exceed \$8000 for pagers. Motion seconded by Commissioner Becher.

Asst. Chief Baillargeon said six new members were approved for membership in the department at the meeting Friday night. One prospective member was not approved as he did not meet the investigation requirements. Commissioner Reilly made a motion to accept: James Horan, 11 Pine St., Bayport; Michael Abbate, 270 Bayport Ave., Bayport; Kevin McCarthy, 16 Cole Ct. Bayport; Michael Gabriel, 171 Kensington Ave, Bayport, Christopher Sena, 264 Gillette Ave., Bayport; and Michael Padilla, 74 Bay Ave, Bayport. Motion seconded by Commissioner Lee Gillette. Glen said a member donated a TV set and they would like to install it in the chief's room. Motion made by Commissioner Becher to approve request seconded by Commissioner Lee Gillette.

Attorney Siska reported that he will meet with H2M and V. Boblis of the Islip Planning Board. He also spoke to Mr. Morris of the NYS Comptroller's office who informed him that it is not prohibited by law that the deputy treasurer be the insurance agent for the district but it must be disclosed. Work order changes for the new truck were signed off by Commissioner Lance Gillette. Warren presented a letter from the New York State Racing and Wagering Board stating that Texas hold'em fundraisers are illegal. Attorney

Siska said he cannot recommend that the Department or company host this type of fundraiser.

Board convened to executive session to discuss request from Engine Co. to host the Texas hold'em fundraiser.

Meeting was reopened. It was the opinion of the Board that they cannot approve the event. The Board informed Captain Bob Fleming that if the Engine Company decides to host it anyway they cannot use the Bayport Fire Department, Bayport Fire District or company names, Federal Identification numbers or the Fire District premises.

Fire fighter Jeff Saperstein spoke on the grant process. The Federal Parks Service is on board with our helping them on Fire Island and they will in turn assist us in preparing the grant request. There was one Federal grant application that expired last week but he will try for an extension. The equipment, vehicles and communications requests will be in the \$200,000 to \$300,000 range. Jeff said he has a local contact who works with the Girl Scouts and is willing to assist us with a local grant request. The scouts apply each year for local grants and have a grant writer on staff. They will draft a letter of intent for us. Commissioner Reilly said he applied for a \$35,000 grant through Legislator Lindsay and was approved for \$20,000 for AED's and CPR training. Commissioner Reilly asked Jeff to meet with the Board at a workshop meeting and to coordinate the grant requests with the chiefs. Commissioner Becher asked him to draft the letter for the commissioner's review as time is of the essence.

Commissioner Becher said the check was issued for the death benefit for James Young and will be taken to his widow tomorrow. The TV monitor is set up on the stand for the porta count machine.

Commissioner Lee Gillette thanked the Board for appointing him as commissioner. He said he will meet with everyone to become familiar with the budget process, commissioner's duties, etc.

Commissioner Reilly will meet with the chiefs and Rich Baker on January 23 to discuss the communications equipment needs. Discussion was held pertaining to new chief's vehicles. Ray said we can use lease agreement from the Town of Islip that they have with Sayville Ford. It would be \$10,000 per year for three years with a \$1.00 buy out at the end and no mileage requirements. Andy said he is not in favor of leases and would like to know if there is a three year payment plan to purchase the vehicle. Attorney Siska will review the lease agreement and Board will further discuss in February.

Commissioner Gillette: George from Hometown Insurance would like to set up a meeting in February to discuss insurance policies. Tree trimming that the Board requested from the Town of Islip has not been done and another letter will be sent to Commissioner Petito. Islip Exchange Ambulance Co. has expressed interest in having our dispatchers handle their calls. They have a large volume of calls which may necessitate hiring other employees for the busy times of 3 PM to 11PM. They are proposing to pay the District

\$40,000 per year. Board will further discuss at the workshop meeting on January 23<sup>rd</sup>. Lance reminded everyone that the business conducted in the commissioner's room is confidential and not to be broadcast to the truck room, recreation room, etc. Lance thanked everyone for their cooperation with him last year while he was chairman. Lance said he now has a complete roster of members who signed up for the athletic club and will deliver it to them.

Commissioner Reilly said he has a concern with the intersection of Sylvan Avenue and Church Street. Sylvan Avenue is a one way street going north and has a cement divider with makes it impossible to make a left turn on to Church Street with a fire vehicle. The only way they can respond to the industrial buildings is Montauk Highway to Nicolls Road to Church Street. This means two left hand turns and the two most dangerous intersections in the District. He would like to send a letter to the Town of Islip to ask if anything could be done to change the situation.

Commissioner Becher said he is not comfortable with sending six members to each convention this year ( FDIC and Baltimore) due to the cost. It is approx. \$1400 for each person for each conference. Commissioner Reilly said he feels it is important to have as many as possible attend to gain the knowledge to teach the rest of the members. Commissioner Becher made a motion to authorize four members to attend FDIC and four members to attend Baltimore Expo with the stipulation that they be different members going to each one and not one person going to both. Motion seconded by Commissioner Lee Gillette.

Correspondence: Authorization was received from the FCC for radio frequencies. Bayport Fire Department update on new vehicle, Suffolk County Fire District's dinner to be held on March 6<sup>th</sup>, resignation of Commissioner Henry Flesch, letter from Mark Stuart of the New York State Racing and Wagering Board on Texas Hold'em events, Workmen's Comp decision of accident by Richard Murphy, copy of suspension letters to Kevin Collins and Richard Murphy, letter from Attorney Siska regarding meeting with Planning Department Town of Islip on Jan. 12<sup>th</sup>. Application for the use of the hall were received from Rich Baker for May 13<sup>th</sup> and Joe Walsh for May 6<sup>th</sup>. Applications were approved on a motion by Commissioner Becher seconded by Commissioner Reilly.

Meeting adjourned at 10:30 PM

The regular meeting of the Bayport Fire District was held on the above date. Meeting was opened at 7 PM by Chairman Benincase. Those present were: Commissioners Benincase, Becher, Lance Gillette, Lee Gillette and Reilly; Treas. Ceglio; Attorney Siska; Chief Hoek and Asst. Chief D'Amico.

Minutes of the previous meeting were read and approved on a motion by Commissioner Lance Gillette seconded by Commissioner Becher.

Chief's reports:

Chief Hoek thanked the Board for providing the annual dinner for the members. John reported that he and Asst. Chief D'Amico met with the Sayville chiefs to discuss mutual aids and responses for signal 13's during the daytime hours. Final draft posted for the 2005 service award points. There was slight damage done to one of the bathrooms during the night of the Comedy Show hosted by Hose Company. Jack Stevens repaired the damage. Jim Rice submitted his receipts for the Baltimore conference he attended last summer.

Assistant Chief D'Amico submitted the list of members who wish to attend the FDIC conference in Indianapolis. Commissioner Becher made a motion to amend his motion from January and to authorize the following six members: Glen Baillargeon, Robert Fleming, Christopher Moore, Dave Dietz, Ryan Tomassone and James Rice to attend the conference from April 24 to April 29, 2006 seconded by Commissioner Reilly. Sayville Blue Jays band has been hired for the Memorial Day Parade. The officer's room needs a new computer. Board advised chiefs that computers were not allocated in the 2006 budget. The telephone in that room does not work properly. Jack Stevens will have it repaired or replaced. Department will do a standby at Sayville on Saturday for their annual dinner. John said he has been looking at personal gas meters for the members gear. He will research prices and State Bids.

Bills presented for payment were approved on a motion by Commissioner Becher seconded by Commissioner Lance Gillette. Reimbursement for Jim Rice's conference will be paid when he fills out the travel voucher. Commissioner Lee Gillette commented that he felt the hotel bill was excessive and the District should be more prudent in the future.

Treasurer's report for January and the final report for 2005 were approved as read on a motion by Commissioner Becher seconded by Commissioner Lance Gillette.

Correspondence:

Applications for the hall were submitted by Bayport Blue Point Booster Club for a fund raising Dance on March 4<sup>th</sup>, Blue and Gold Dinner on March 24<sup>th</sup>, Jon Baum and Tony Ceglio for a benefit dance on April 1<sup>st</sup> and Larry Grahn for a confirmation on May 6<sup>th</sup>. Application for Larry Grahn is a conflict and will be returned for another date. Commissioner Becher made a motion to approve other applications seconded by Lee

Gillette. Commissioner Reilly abstained his vote. Contract was received from Fox IMP Corp. for plant care and management. Commissioner Becher made a motion to approve for \$1017.42 for seven months seconded by Commissioner Lance Gillette. Industrial Appraisal Co. sent a renewal contract for reporting inventory from February 2005 to February 2006. Commissioner Reilly made a motion to approve contract for \$375.00 seconded by Commissioner Becher. Center Moriches and Sayville Fire Districts requested installation of radio frequencies in their vehicles. Board approved. Compensation notice was received for fireman Rich Murphy. Various meeting and conference notices were received and placed on file. Thank you note was read from Henry and Francene Flesch for the Board's kindness of his presentation at the annual dinner.

#### Commissioner's Reports:

Commissioner Becher said the check was returned from Hometown Insurance as the amount reflects payment on the whole life policy. Commissioner Becher made a motion to void the whole life policy and change it to term life for members under 60 years of age. Members who are 60 years of age and over will remain in a whole life policy. The \$30,000 death benefit will be increased to \$40,000 for members who are not collecting their entitlement. Motion seconded by Commissioner Lance Gillette.

Commissioner Lee Gillette said he noticed there were some local grant workshops scheduled in February and requested that someone attend to take notes. Lee said he received a request from the chiefs that the members follow the chain of command by contacting them and the commissioners and not going to the secretary and treasurer. Lee asked which commissioners are on the water rescue vehicle committee. Commissioner Lance Gillette said he has been signing off on the changes and following the progress of the truck via the computer. Lee said one of the department trustees approached him with a request to purchase a fire department law book. Chairman Benincase informed him that should be a department expense. Also, Lee questioned the Fire Island National Seashore request for assistance and if it is going to benefit our department and district. Commissioner Reilly said there was supposed to be a meeting with the district, department officers and the Seashore administration but it was cancelled. Nothing has been finalized and no further meeting date has been set. District will send a letter to Fireman Jeff Saperstein informing him that all meetings and correspondence with the FINS must be directed through the chiefs office and the board of fire commissioners. Lee asked if there was any progress with the Islip Exchange Ambulance Co. utilizing our dispatching service. Commissioner Reilly said he has not had any further communication from them. Board feels they should meet with Community Ambulance before considering Islip Exchange. Community Ambulance has not signed a contract with us as yet and Ray will set up a meeting for March 2<sup>nd</sup>.

Commissioner Reilly reported that a meeting was held with the communications committee and the Red Alert Communications Company. A grant requested has been submitted for a camera. Ray said he checked with the Town of Islip for a permit for the solar panels. He was told it should only cost \$15.00. Ray will draw up a list of items

required for the purchase and installation of the panels and forward them to H2M to prepare bid specifications.

Commissioner Lance Gillette said he heard there may be requirements set on the amount of money that can be spend on the annual dinner. He commented that he noticed some inactive members attended the dinner this year. Lance said he feels the board has an obligation to the public to keep the cost in line. Apparently the dinner bill did not include the head waitress service. Commissioner Lance Gillette made a motion to pay \$300 for the service seconded by Commissioner Becher.

Attorney Siska said he. Lance and Matt Mollen of H2M met with the Town of Islip in reference to the parking lot. It appears that it will not be a problem to obtain the permits. Warren said he read the lease agreement from Sayville Ford for chiefs vehicles and does not see a problem with it. He also read the pamphlet for the fire department law book and feels it contains useful information for the district as well. Commissioner Lee Gillette made a motion to purchase the Fire Department Law and Management Resource Manual for \$275.00 for Attorney Siska's use seconded by Commissioner Lance Gillette. Newsday published an article stating that a raid was done in Nassau County on premises hosting a Texas hold 'em game. The Nassau District Attorney shut them down as he claims that it is illegal if the "house" makes a profit from the game.

Discussion was held on the pending drill Engine Company is holding Thursday night. The company members were sent a notice that is was going to be a stand by meeting. Chiefs will speak to Captain Fleming to clarify what the company is holding that evening.

Discussion was held on the purchase or leasing of the chiefs vehicles. Commissioner Lee Gillette made a motion to lease two chiefs vehicles from the Town of Islip lease from Sayville Ford for \$60,000 plus \$2.00 buy out at the end. Motion seconded by Commissioner Lance Gillette.

Commissioner Lee Gillette made a motion to advertise a permissive referendum not to exceed \$60,002 for the purchase of the two vehicles seconded by Commissioner Lance Gillette.

Meeting adjourned at 9:25 PM

The regular meeting of the Bayport Fire District was held on the above date. Meeting was called to order at 6:50 PM by Chairman Benincase. Those present were: Commissioners Becher, Benincase, Lance Gillette, Lee Gillette and Reilly; Treas. Ceglie; Deputy Treas. Geoghan; Chief Hoek and Assistant Chiefs D'Amico and Baillargeon.

Minutes of the previous meeting were read and accepted on a motion by Commissioner Lance Gillette seconded by Commissioner Lee Gillette.

#### Chief's Reports

Chief Hoek: Alarms for the month were 22 with 50 year to date. Islip Town Fire Police requested the date of March 24<sup>th</sup> for their meeting. Date is taken by another group so they will use the Department building. Chief presented a copy of the new siren procedure for the District file. There are 28 Scott bottles that need to be hydro tested. When testing is completed the chiefs will order replacements for the ones that have to be discarded. Multi District meeting will be held at our firehouse on March 25<sup>th</sup> at 9 AM. Each district to receive a meeting reminder notice. Erik Gillette sustained a burn injury at a recent alarm and will return to full duty soon.

Asst. Chief D'Amico: Chief's office needs to order 32 Motorola batteries. The after market batteries that were ordered did not last. Also, the Chiefs requested the purchase of ten flashing light discs to be used on the traffic cones used by the Fire Police at a cost of approx. \$500. Commissioner Lance Gillette made a motion to advertise permissive referendum #4 for miscellaneous equipment to include batteries and visual communications equipment not to exceed \$2500. Motion seconded by Commissioner Reilly. John said they should be receiving another \$1000 from Assemblywoman Ginnie Fields. Chiefs said they met with Global Fire Equipment and they are willing to sent two sets of fire gear to us to try at no cost to the District. The chiefs are in the process of soliciting three price quotes for gear. When they are received they will choose the vendor for purchase of the equipment.

Asst. Chief Baillargeon: The Department accepted two new applicants at the last meeting. Commissioner Reilly made a motion to accept Michael J. Guccione, 489 Third Avenue, Bayport and Keith Johnson, 273 West Road, Bayport for membership in the Bayport Fire Department seconded by Commissioner Lance Gillette. Glen said the chiefs met with the by law committee to draft a proposal of a by law change for a category of an inactive status. Members with less than fifteen years of service must make LOSAP points. If they do not complete their point requirements for two consecutive years they will become an inactive member. They are working on a residence policy also.

Bills presented for payment were approved for payment on a motion by Commissioner Lance Gillette seconded by Commissioner Becher. Treasurer's Report for February was approved as read on a motion by Commissioner Becher seconded by Commissioner Lance Gillette. Treasurer Ceglie reported that the auditors need additional information pertaining to the service award program. Also, they requested that we file for an extension for the New York State report until May so they have time to complete the

audit. Tony said some of the dispatchers questioned their longevity pay for the past years. Tony will check with ADP to obtain the hours they worked in 2004 and 2005.

#### Correspondence:

Applications for the use of the hall were submitted by Robert Castilletti for 3/11, Paul Mastronardi for 5/20, Thomas Coan for May 6 and 7, Glen Baillargeon 3/9 for OEM meeting. Applications were approved on a motion by Commissioner Lance Gillette seconded by Commissioner Becher. Application by Peter Keller of the Retired Firefighters Assoc. was returned for request of payment of the hall rental fee. Letter was received from Legislator Bill Lindsay with concerns from residents on siren noise. District will send Mr. Lindsay the new siren procedure. New contract from Barist Elevator Co. states the new service rate of \$186.38 per month from April 1, 2006 to March 31, 2007. Various meeting notices, minutes and advertisements were received and placed on file.

#### Commissioner's reports:

Commissioner Becher said he will pick up the documents from Hometown Insurance that were requested by the auditors. The checks have been issued to the members who are receiving their entitlements but still are accruing points.

Commissioner Lee Gillette: Light bars, radios etc. have to be installed on the new chiefs cars. Commissioner Lee Gillette made a motion to advertise permissive referendum #5 for the purchase of emergency warning and operations equipment at a cost not to exceed \$15,000. Motion seconded by Commissioner Reilly. Community Ambulance Co. has not responded to our request of signing the five year contract. Letter to be sent to them with another copy of the payment schedule. Lee said he read over the District resolutions and would like to form a committee to set up a policy and procedure manual for the District.

Commissioner Reilly: Ray said he would attempt to reschedule a meeting with Community Ambulance. Ray reported that the District does not have a radio that can handle all of our frequencies at this time. We need a base station and a second site for a repeater. Ray asked the chiefs to reinstate the documentation of the truck reports and breathing apparatus forms to be forwarded to the District. He said they can be done quarterly. H2M Engineering firm has the specification for the solar panels. There are a number of large projects that have to be done by the Board i.e. parking lot, solar panels, etc. Priority should be the solar panels to save energy costs and the parking lot drainage.

Commissioner Lance Gillette: Meeting room floor is in need of refinishing. Jack Stevens will get prices. We also need to replace the lights in the truck room. Commissioner Reilly said he will contact LIPA for a recommendation. Lance said he has been calling Nextel representative but he has not returned his calls. Lance said he and Commissioner Becher need new Minitor 5 pagers. Lance said he noticed a mistake on the voucher submitted by Engine Company for the Ice Rescue Course. One member

did not attend the meeting but his name was on the bill. Board felt it was an honest mistake and will be monitored in the future. Commissioners Reilly and Becher felt a letter should be sent to Engine Company from the Board stating that this is the second time an error has occurred and if it happens again they will receive disciplinary action. Commissioner Lance Gillette made a motion to send letter to that effect seconded by Commissioner Becher.

Chairman Benincase: Artie said he received the summary reports from Rich Murphy and Kevin Collins regarding their incident on December 29, 2005. New chiefs vehicles will be ordered on Wednesday. Fireman Jeff Saperstein replied to the District in regard to their correspondence regarding the Fire Island National Seashore. Federal grant request dates have passed for this year and Commissioner Reilly will keep a watch for new dates. Head Dispatcher Charlie Zigrosser sent a memo stating that he has a stationary bike he would like to donate for the dispatch room. Board felt it would not be a good idea due to liability issues, space constraints, etc. Lighthouse Boat Canvas donated their labor to repair the canvas bucket on the aerial ladder truck. Board to send a thank you letter. There will be a workshop meeting on March 15<sup>th</sup> on the parking lot and a communications meeting on March 20<sup>th</sup>. The next meeting of the Board of Fire Commissioners will be held on April 3, 2006.

Board reviewed the District Resolutions and made revisions where necessary.

Commissioner Reilly said the traffic light on Snedecor Avenue and Montauk Highway has had the control removed by Islip Town. Commissioner Lance Gillette made a motion to send a letter to the Town requesting that it be reinstated as it was seconded by Commissioner Becher.

Commissioner Becher made a motion to advertise permissive referendum #6 for the purchase of four Minitor 5 paging devices at a cost not to exceed \$2200 seconded by Commissioner Lance Gillette.

Meeting adjourned at 10:30 PM.

The regular meeting of the Bayport Fire District was held on the above date. Meeting was called to order at 6:50 PM by Chairman Benincase with the following members present: Commissioners Benincase, Becher, Lee Gillette, Lance Gillette and Reilly; Treas. Ceglie; Deputy Treas. Geoghan; Attorney Siska, Chief Hoek and Asst. Chief D'Amico.

Minutes of the previous meeting were read and approved on a motion by Commissioner Becher seconded by Commissioner Reilly.

Bills presented for payment were approved as signed by the Auditing Committee on a motion by Commissioner Lee Gillette seconded by Commissioner Lance Gillette. Commissioner Lee Gillette made a motion to have the Playboy channel disconnected from the control room television set seconded by Commissioner Becher.

Treasurer's report was read and approved on a motion by Commissioner Becher seconded by Commissioner Lance Gillette.

#### Chiefs Reports:

Chief Hoek reported that Asst. Chief Baillargeon is working tonight . Glen sent a report stating that the Firefighter I course will be given in our firehouse Tuesday and Thursday evenings until May 4<sup>th</sup>. Also, he requested that he be allowed to pay his own cell phone contract instead of the District as he makes numerous calls during the month. Commissioner Lance Gillette said he will speak to him about it. John reported 18 alarms for the month and 69 year to date. Jason Feinberg, Jim Rice and Commissioner Lee Gillette will travel to Wisconsin from April 19<sup>th</sup> to the 21<sup>st</sup> for the final inspection of the water rescue vehicle. Barry Lipsky will be attending a course to become a public safety dive instructor. He is doing this on his own and has not requested reimbursement for the course. The Board feels they would like to pay for some part of the cost pending his completion and receiving a passing grade. Glen Baillargeon, Bob Fleming, Chris Moore, Dave Dietz, Ryan Tomassone, Jim Rice and Commissioner Reilly will be attending the FDIC conference from April 25 to April 29<sup>th</sup>. Chiefs met with the Multi Districts chiefs and discussed day time responses, mutual aids. Etc. So far everything is working well. Commissioner Becher said he did not receive the June dates for the physicals as of today.

Asst. Chief D'Amico said the two chiefs cars are ordered. Light bars have been ordered from a New York State contract. He will get prices for the lettering. Sagamore Lights will do the installation of lights and light bars.

#### Commissioners Reports:

Commissioner Becher reported on the service award program. Joe Moore has a new address, Frank Meyer was not receiving his checks, Jack Reuhl and Al Wageli were not receiving the right amounts. All have been corrected. George from Hometown Insurance sent some suggestions pertaining to the District vehicle coverage. He thinks some should be increased. The life insurance policies for the members under the age of 60 years have

been cancelled and new ones issued. That account has been cash stripped and new policies are in effect. Suffolk County mapping program license is about to expire. Andy will take care of the renewal. The annual service award report has been received and filed.

Commissioner Lee Gillette: Asked if Community Ambulance Co. has signed their contract with us ? No work has been received from them. Lee said he read the proposal submitted by the chiefs for items for their new cars. Lee asked if the Board thought the purchase orders should be signed by the Board members instead of the head dispatcher. Treasurer Ceglio said the system has been working well and the auditors do not have a problem with the way it is being done now. It will stay as is but District will have a key to purchase order drawer in case of an emergency and Ed is not here to issue a purchase order. Lee spoke to the Chiefs and requested that they reinforce the policy of following the chain of command. The officers and members should report to the chiefs office. Lee discussed the way the hall rentals are handled. He said he has spoken to other district officials and some require a million dollar insurance policy when they hold an event. He requested that the Board think it over and come up with ideas. Lee said he has a problem with the Water Rescue Committee giving their radio requests to the Chief tonight just before the Board meeting. It should have been submitted to them sooner to give them time to review and make suggestions. Commissioner Benincase told them to look over the request and bring it back to the Board next month. Commissioner Becher said he has a problem with some of the parts and feels they must justify the need of the items.

Commissioner Reilly said he spoke to H2M about the solar panels and asked them if the building can handle the wind the weight. The now cost estimate if \$150,500 and LIPA rebate is \$97,500. We need a 20 KW system and will apply for two 10 KW's. When we receive the form from LIPA Ray said he will apply for the Town permit. Commissioner Lance Gillette made a motion to rescind the permissive referendum from September 12, 2005 for \$44,000 for the solar system and to publish a new one not to exceed \$58,000. Commissioner Reilly seconded the motion. Board discussed the heating of the new maintenance building. Commissioner Lee Gillette said he will speak to the contractor who installed the gas heat at the airport . Cascade system was repaired but appears to be leaking oil. Jack Stevens will call for another repair. Andy said one of the persons who are authorized to fill the bottles asked of another cylinder could be added to speed up the process.

Commissioner Lance Gillette said the District now has ten Nextel cell phones in operation on the government account. It is a share plan of 1400 minutes. Lance said he met with the Nextel rep and he set up the plan to include unlimited talk to talk, and text messaging. Andy said he will make the changes on the remaining Verizon phones. Lance will set up a defensive driving course. The final inspection trip for the water rescue vehicle will be on April 19<sup>th</sup>. Marion has requested that the final payment be brought to them at that time. Attorney Siska said he will review the contract but feels it should not be paid until the truck has been delivered and found to be in order.

Commissioner Benincase reported that the School District has installed underground service with created a mud hole by our southwest entrance to the parking lot. Board felt it should be repaired in house by the district. Backflow valve was tested and was found to be leaking. It had to be repaired. Artie said it came to his attention that we are paying \$30 more a case for coffee from Value Coffee Brokers than it can be purchased from J. Kings. However, further checking must be done on size of bag, quality of coffee, etc. before change is made. Report on pending items: Islip Exchange Ambulance deal is out, Fire Island National Seashore is out, Ray is working on grants but time is expiring, tree trimming has not be done, Islip Town has agreed to move curb on Sylvan Avenue, and Commissioner Reilly is working on having the traffic signal turned back on at the corner of Snedecor Ave.

Commissioner Reilly made a motion to adopt the following Resolution: **RESOLVED** that this board encourages the participation by the Bayport Fire District, in Suffolk County Fire, Rescue and Emergency Medical services Mutual Aid Plan as now in force and as amended from time to time and certified to the County of Suffolk and its County Fire Coordinator that no restriction exists against "outside service" by such fire department or EMS agency within the meaning of Section 209 of the General Municipal Law which would affect the power of such agency to participate in such plan. We recognize and accept the financial responsibility pursuant to section 209,2,3 and 4 of the General Municipal Law. And be it further resolved that a copy of this resolution be filed with the County Fire Coordinator and with copies of the Mutual Aid Plan. Motion seconded by Commissioner Lawrence Gillette.

Commissioner Reilly made a motion to advertise the following Resolution in the Suffolk County News: Be it resolved that "the Bayport Fire Department shall not be used by any person or business as a primary emergency responded of record for confined space and high angle rescues unless the person or business receives written authorization from the Fire District or the Fire Department Chief. This does not limit in any way the Bayport Fire Department's resolve to respond to emergency situations". Motion seconded by Commissioner Becher.

Commissioner Becher made a motion to appoint Robert Dasch to the position of part time fire house attendant at \$11.76 per hour effective as of the above date. Motion seconded by Commissioner Lance Gillette.

Correspondence: ISO report was received and placed on file. Application for the use of the hall by Brian Young was not approved as it does not meet Board regulations. Notice of claim was received from Fire Districts Mutual Insurance for Erik Gillette, Vytra Health Plan announced the merger with HIP Health Plan, Governmental Insurance Disclosure Statement was received from Lupton and Luce, Inc, copy of response letter to District auditors from Attorney Siska, letter from Dept of Aviation and Transportation stating their radio frequencies, various meeting notices and advertisements were place on file.

Commissioner Reilly said there is going to be a meeting held with various groups and the school superintendent concerning the traffic problems and plans for Barrett Avenue by the elementary and middle schools. Commissioner Lee Gillette said he feels there is a problem with cars parking on the corner of Snedecor Avenue and Academy Street by the new high school auditorium also and that should be addressed.

Assistant Chief D'Amico said that Globe Fire Equipment dropped off two sets of gear for them to test and they can be kept at no cost to the district.

Meeting adjourned at 9:30 PM

The regular meeting of the Bayport Fire District was held on the above date. Meeting was opened at 7:00 PM by Chairman Benincase. Those present were: Commissioner Benincase, Becher and Lance Gillette; Treasurer Ceglio; Deputy Treas. Geoghan; Attorney Siska; Chief Hoek and Assistant Chief D'Amico.

Minutes of the previous meeting were read and accepted on a motion by Commissioner Becher seconded by Commissioner Gillette.

Bills presented for payment were approved to be paid on a motion by Commissioner Gillette seconded by Commissioner Becher.

Treasurer's Report was read by Treasurer Ceglio and accepted on a motion by Commissioner Becher seconded by Commissioner Gillette. Commissioner Becher inquired about the interest rates we are receiving Suffolk County National Bank vs. Merrill Lynch. Tony said he will check with SC National and ask if they can offer a better rate and will also check the legality of using a Federal Credit Union.

#### Chiefs Reports:

Alarms for the month 35 with 104 year to date. The Board informed the chiefs that they will no longer receive copies of the Treasurer's reports as they contain some personal information. They will receive the copy of the minutes in a sealed envelope. Physical will take place on Sunday June 11<sup>th</sup> from 10 AM to noon and Thursday June 29<sup>th</sup> from 6PM to 9PM. New Water Rescue truck is due to be delivered to Chivvas on Wednesday. Commissioner Lee Gillette went to Wisconsin for the final inspection and said he was pleased with the vehicle. He also relayed that Jim Rice did an excellent job on the specifications. Discussion was held on radios. The truck will need a low band radio. The high band that currently is in the SCUBA truck can be utilized in the new one. Chiefs said they need new radios for their new chiefs cars. Other requests were a scanner \$230, two marine hand held portables \$299 each, and marine radio T50 antennae \$249. Cost of radios are covered under the permissive referendum for the vehicle. Barry Lipksy attended the Dive Master SCUBA course. He completed the classroom training but has not performed the fitness part of the course. Big Bucks will be held on May 21<sup>st</sup>. Central Islip FD will cover us on a standby. Memorial Day Parade is May 29<sup>th</sup>. Twelve members took the Safe Boating Course.

Asst. Chief D'Amico reported for Asst. Chief Baillargeon that the FDIC convention was as good as it ever has been. There were very large numbers of attendees and vendors. John submitted an application for membership for Brian Patrick Wilson, 591 Bayport Avenue, Bayport. Commissioner Becher made a motion to accept member seconded by Commissioner Gillette. Financial report has been completed for the leasing of the chiefs vehicles and will be sent to Ford. One vehicle is in at the dealership and should be delivered this week. John received three prices for gold leafing and lettering. \$1000, \$1500 and \$975 per car. Signs and Graphics was the lowest responsible vendor at \$975 per car. Sagamore Lights submitted the best price to install the lights in the cars. Commissioner Gillette made a motion to approve the purchases, install the lights and

have the lettering and gold leafing done on the vehicles. Motion seconded by Commissioner Becher.

The members who have been trying out the donated gear are not completely satisfied with it. They do not feel it is comfortable and is cumbersome. Chiefs prefer the Morningside gear. John said they are trying to obtain a grant for 25 sets. Chiefs met with Captain Bob Fleming pertaining to the Ice Rescue Course. Bob requested payment for two members who participated in the class. Voucher was submitted for payment. Bob also requested payment for one member who signed up but did not attend and that member be subjected to suspension. Board said they cannot pay for the other person as the District policy states that members must submit proof of course and grade. Chiefs said the department does not wish to pay it either. Chiefs stated that they do not have the authority to suspend a member for not attending a company drill. John received prices for portable radio batteries. They ranged from \$1968, \$1504, \$1492 to \$1005. Motorola was the least at \$787.44. Also requested was 18 saw blades concrete and steel \$132.24, carbide tips \$474.00 and five personal CO meters for \$321 each from State Bid. CO meters will be placed one in each chief's cars, 3-14-8 and 3-14-2. Commissioner Becher made a motion to approve purchases.

Commissioner Becher made a motion that the Chiefs submit a request in writing for any company who wishes to use a District vehicle for firematic or non firematic activities or fund raising prior to the event. Motion seconded by Commissioner Gillette.

Commissioner Gillette said 3-14-7 did not get repaired as quickly as we would have liked due to extenuating circumstances. One mutual aid was missed due to the truck being out of service. Lance said he will take the solar information to the Town and apply for the permit. Commissioner Gillette made a motion to amend the Resolution pertaining to reimbursement for training classes to read: " District will reimburse members taking courses at college, firematic training centers, etc. for firematic related subjects upon submission of notice or passing grades and/or a certificate. A 100% B 80% C 60%". Motion seconded by Commissioner Becher.

Commissioner Benincase said there will be a blood drive held here on June 23 from 2:30 PM to 9PM. Commissioner Reilly and Capt. Bob Fleming were issued expense money prior to their trip and were paid an incorrect amount. Board will send them a letter requesting they return the amounts they were overpaid. H2M has prepared specifications to submit to the Town of Islip for the parking lot. We will need a new water main. Chiefs stated the proposal for the inactive status was defeated by the membership and will be revised for another vote. Community Ambulance Co. still has not returned a signed copy of the contract. Attorney Siska will send them a letter. Tree trimming that we asked the Dept. of Public Works to do from the firehouse to the bay has been completed.

Commissioner Becher said he attended the Suffolk County Fire Districts meeting. They discussed the possible new State requirements. He feels we do most of them already. There could be a few new regulations but they could be worked out.

Attorney Siska said he gave the District a sample of a code of ethics policy.

Correspondence: Thank you note was received from family of Kathleen Powers, Community Ambulance Co. sent a check for a back payment for the year 2000, Hometown Insurance sent a note informing us that their long time employee Maryalice Vaughn passed away. She was always very helpful to our organization and will be sorely missed. Various meeting minutes, notices and advertisements were placed on file.

Mike Geoghan spoke about full replacement value on our vehicles. He said it would cost approximately \$4000 more per year. New vehicles that are ordered after August 2006 will have new requirements due to emissions regulations. Mike said he will bring more complete numbers to the next meeting.

Meeting adjourned at 9:30 PM

The regular meeting of the Bayport Fire District was held on the above date.

Meeting was called to order at 6:50 PM by Chairman Benincase. Those present were: Commissioners Benincase, Lance Gillette, Lee Gillette; Treas. Ceglio; Chief Hoek and Assistant Chiefs D'Amico and Baillargeon.

Bills presented for payment were approved as signed by the auditing committee on a motion by Commissioner Lee Gillette seconded by Commissioner Lance Gillette. Contract from Lands End Catering for the 2007 Annual Dinner was approved for Treasurer Ceglio to send the deposit on a motion by Commissioner Lee Gillette seconded by Commissioner Lance Gillette.

Treasurer's Report was approved as read on a motion by Commissioner Lee Gillette seconded by Commissioner Lance Gillette.

Minutes of the previous meeting were accepted as corrected. Correction is name of gear is Morning pride not Morning side. Motion to accept minutes was made by Commissioner Lance Gillette seconded by Commissioner Lee Gillette.

#### Chiefs Reports:

Chief Hoek reported 26 alarms for May with 129 year to date. Jamie Ackerson of Community Ambulance Co. requested the use of the hall for an Awareness for Hazardous Materials for First Responders training seminar on September 8<sup>th</sup> and 9<sup>th</sup>. Commissioner Lee Gillette made a motion to approve request seconded by Commissioner Lance Gillette. Department physicals will be held on Sunday June 11 and Thursday June 29<sup>th</sup>. Members Chris DeRonde, Brian Smith and Greg Link have been dropped from the department rolls. The 5<sup>th</sup> grade class from Sylvan Avenue school will visit the firehouse on Friday June 9<sup>th</sup>. The fire prevention committee has planned several interesting activities for the students. New radios for chiefs vehicles will be shipped soon. Fireman Jeff Saperstein submitted a note from his physician stating that he may return to full firematic duty. Commissioner Lee Gillette asked the chiefs if the NIMS letter was sent to Suffolk County. John Hoek said it was. Lee also questioned if the Department is addressing the out of district members and John replied that they are working on it. Commissioner Reilly asked Asst. Chief D'Amico if he spoke to Globe Equipment Company in reference to the gear they gave us as a demonstration. John said yes he did call them.

Assistant Chief Baillargeon submitted an application for membership for Daniel Reilly, 432 N Bayport Avenue, Bayport. Commissioner Lee Gillette made a motion to accept Dan as of his birthday June 19, 2006 seconded by Commissioner Lance Gillette. Glen said a meeting was held to discuss the purchase of defibrillators that will be covered by the grant that has been approved by the County. District will have to purchase them and then be reimbursed. The goal is to obtain twelve units for the firehouse, chiefs vehicles, rescue truck and water rescue truck. Commissioner Lee Gillette made a motion to advertise a permissive referendum to purchase the twelve defibrillators and one training unit not to exceed \$20,700. Motion seconded by Commissioner Lance Gillette. Glen

said he has been attending Islip Town EOM training seminars for hurricane preparedness. The discussed types of phones that could be used during blackouts. Commissioner Lee Gillette said he has been attending classes also and the consensus of opinion is not if a hurricane will hit Long Island but just a matter of time when it is going to happen. One suggestion is a phone card for priority use or a satellite phone. Most of Islip Town fire districts are purchasing the satellite phones. Glen said he will bring in further information next month on types of phones. The fire district will have to store supplies of bottled water, food etc. They will have to have generators, chain saws, etc. also. The department will have to institute an emergency plan. Commissioner Lee Gillette made a motion to advertise a permissive referendum for the purchase of two GSP Satellite radios not to exceed \$3000. Motion seconded by Commissioner Reilly. Glen is meeting with the department officers to set up an emergency preparedness plan i.e. evacuation plan, housing members and members families, securing the safety of the district equipment, etc.

Commissioner Gillette reported that the new water rescue vehicle had to be returned to Chivas Equipment Co to correct some problems. Lee asked the chiefs to review any requests from the water rescue team before presenting them to the board. Lee questioned if Community Ambulance has answered our request to sign a contract but they have not. Lee asked that a letter of intent be sent to them requesting that it be signed by July or we will cancel their services.

Commissioner Reilly said he set up a meeting with H2M to discuss the solar panels. He said he will call Hometown Insurance to inquire about our coverage in the event of a hurricane. He will speak to Jack Stevens about constructing plywood shutters for the windows on the main firehouse. Ray asked for a discussion of a backup radio system to safeguard the high band frequencies. Commissioner Lance Gillette made a motion to advertise a permissive referendum not to exceed \$33,000 for a High Band Radio Control Station seconded by Commissioner Reilly.

Commissioner Lance Gillette said it is time for another defensive driving course to be held for the members. One class will be held in an evening and one on a Saturday probably after the summer. Commissioner Reilly said he will take care of organizing it. Lance said he spoke to the Department members and told them they have to request in writing for any equipment they wish to use for training classes i.e. ice rescue course. This would include vehicles, gear, radios, boats, etc. There was a radio problem in the control room but it has been repaired by Eastern Electronics. However, Community Ambulance Co. uses Ed's Communications for the repair of their system in our firehouse. Lance feels that the radios, the contract for services, and the payments for the services should be discussed in a meeting with their officers and our board. Secretary will send them a letter requesting a meeting be held on June 20, 2006 at 6:30 PM at our headquarters. Lance said he received a recall notice for the 1997 chiefs car and will have it taken care of.

Commissioner Benincase said there is a cesspool problem that is now effecting the recreation room. Jack Stevens will have to install a door. Artie suggested that the boat

be put on a preventative maintenance program. Commissioner Reilly said he will devise a plan. Artie said one of the holdups on the permits for the parking lot is that the turning radius does not meet Islip Town requirements. Artie informed the chiefs that the Water Rescue Truck committee has completed their task and is now disbanded. Lee Gillette spoke to the chiefs and informed them that all the water rescue truck problems have to be handled by them and no longer by the committee members. Once again, the chiefs were reminded that no one speaks directly to the District attorney Warren Siska, the secretary and treasurer to the board, etc. with their concerns. Fire House Attendant Rich Baker sent a letter to the Chairman requesting the status of the longevity back pay for the past years. Tony will research information. Dispatchers requested a copy of the District sick pay policy and if they can accrue more than 30 sick days. Items will be addressed at the budget meeting.

Commissioner Reilly inquired about the status of the certifications and qualifications of our divers. Ray said that there are specific qualifications to be considered a municipal dive team. Ray said when he call Hometown Insurance Company he will also ask if we need to have updated copies of the members drivers licenses.

There appears to be a water problem on Snedecor Avenue by the parking lot entrance. Possibly drainage is needed on the east side to keep the water from coming into the parking lot. Also, the drainage gates on the catch basin north of the railroad tracks has to be addressed with the Town of Islip. Letter will be sent to the Commissioner of Public Works.

Correspondence: Fire Districts Mutual Insurance Company sent a copy of their 2005 annual report. Suffolk County Fire Dist. Officers is selling shirts with the association logo. Attorney Siska sent notification that he could not attend tonight's meeting but wished to report that he did not received a response from Community Ambulance, sent a copy of an outline for a code of ethics, and issues with the new water rescue vehicle. Also received were various informational letters from County departments, minutes of meetings and various advertisements.

Treasurer Ceglio said he checked on current interest rates and some are 4% , 3.53% and 4.75% for certificate of deposit. He will have more information next month.

Commissioner Lee Gillette made a motion to appoint John Hoek as a part time Fire House Attendant at \$11.76 per hour effective as of the above date. Motion seconded by Commissioner Lance Gillette.

Next meeting will be held on July 17, 2006 at 6:30 PM. Commissioner Lance Gillette made a motion to authorize Treasurer Ceglio to pay the bills for the month on July 1<sup>st</sup> prior to their being signed by the Commissioners. Vouchers will be signed on the night of the meeting. Motion seconded by Commissioner Lee Gillette.

Meeting adjourned at 9:10PM



The regular meeting of the Bayport Fire District was held on the above date.

Meeting convened at 6:45 PM with an executive session to discuss personnel matters.

Meeting was opened at 7:22 PM by Chairman Benincase. Those present were: Commissioners Benincase, Lance Gillette, Lee Gillette, and Reilly; Treas. Ceglio; Deputy Treas. Geoghan, Attorney Siska, Chief Hoek and Asst. Chief Baillargeon.

Bill from Eastern Electronics spoke to the Board in reference to the radio system. His first suggestion was to install the repeater system on the Broadway Avenue, Sayville site. Board members said they had some problems when it was there the last time. Bill said water towers and cell phone poles are good places for installations. He will call Suffolk County Water and inquire how much they charge and if they would be willing to give permission to use the Patchogue location. Board said the backup system is the first priority. New console with equipment will cost approx. \$250,000. Backup system, antennae, etc. to bring us up to date will cost approx. \$30,000. Bill will send a quote for the radios that should be replaced. Base station to be ordered by Eastern Electronics.

Minutes of the previous meeting were accepted as corrected on a motion by Commissioner Reilly seconded by Commissioner Lance Gillette.

Bills presented for payment were read and approved to be paid on a motion by Commissioner Lance Gillette seconded by Commissioner Lee Gillette.

Treasurer's reports for June and July were read and accepted on a motion by Commissioner Lance Gillette seconded by Commissioner Reilly. Tony said he received a draft of the audit and the paperwork has to be signed for Suffolk County National Bank.

#### Chiefs Reports;

Chief Hoek reported 39 alarms for the month with 200 year to date. Suffolk County Fire Marshall taught a class on radiation exposure and donated 20 kits for our use in case of an incident. Hurricane Awareness seminar will be held on August 20<sup>th</sup> in our firehouse. Bohemia FD is hosting a memorial service on Sept. 10<sup>th</sup> for the victims of 9/11/01. Commissioner Lance Gillette made a motion to purchase a wreath for the ceremony seconded by Commissioner Lee Gillette. Water Rescue members attended Patchogue's wet down for their new boat. East Islip FD now has a boat also and will be hosting a ceremony soon. John apologized for not having 3-14-5 in the Department building as of the above date as the Board requested. Board reiterated that is must be done as soon as possible. Asst. Chief D'Amico could not attend the meeting tonight but wished to report that he ordered 24 hat badges for \$729.60.

Asst. Chief Baillargeon said he sent a letter to Mike Franese to request that he return his District equipment. Blue Point FD does not have an aerial ladder at this time. Bayport

will cover the west end of Blue Point and Patchogue will do the east end. Radios in the water rescue truck will be installed this week. Turn out gear to be repaired will be done by the end of the month. Glen thanked the Board for his new vehicle. The Tahoe will become a multi use vehicle. It will be used to tow the boat instead of the pickup.

Commissioner Lance Gillette made a motion to advertise a bid for surplus equipment for the sale of the 1996 Ford Expedition with a minimum bid of \$1500.00. Bid to be received on September 5, 2006. Motion seconded by Commissioner Lee Gillette.

Commissioner Becher could not attend the meeting but sent his report as follows: He filed a claim with the service awards for Bob Fleming, Sr. Andy sent a sample of a Hurricane Project sheet that was done by his science class. He contacted Intralogic Solutions to ask them for a digital camera recording system estimate to be considered for the 2007 budget. He will look over the first half year of the District bank statements as per the request of the auditor.

Commissioner Lee Gillette said he is waiting for a final report on the heating system in the new building. Lee said he looked at heavy rescue equipment while he attended the Baltimore Expo. He spoke to Pierce Equipment Co. and they said they are doing new emissions systems on the vehicles and will be trying them in the next year. Rob Kral is interested in joining the Mechanics Association.

Commissioner Reilly had not report.

Commissioner Lance Gillette had no report.

Attorney Siska asked if the Ambulance Company is still looking for a contract. Board said yes and asked him to prepare one. Warren said there are several new laws that will take effect in 2007 that the Board should be aware of.

Chairman Benincase said the defensive driving course will be held on September 13<sup>th</sup> for 6:30 PM to 10:30 PM. Letter will be sent to Ants and Things Pest Control asking them to address the issue to reporting to the dispatcher when they arrive to do their service and to show identification. Satellite phones are ordered and will require a service contract. Commissioner Lance Gillette made a motion to approve the Skyline service contract at \$120 per month seconded by Commissioner Reilly.

Commissioner Lance Gillette made a motion to authorize four Bayport Fire Department members to attend the Diving Course hosted by the Bayport Fire Department Engine Company at the reduced registration fee, from September 13 to September 17, 2006. Before their registrations are submitted, a list of the divers qualifications must be submitted by the SCUBA Team to the Board of Fire Commissioners before September 5, 2006. The members must pass the course and receive the certificate to be reimbursed for the registration fee. Motion seconded by Commissioner Reilly.

Commissioner Benincase made a motion to change the next meeting to September 5, 2006 due to the holiday. Meeting to commence at 6:00 PM to discuss final budget and regular meeting to start at 6:30 PM. Motion seconded by Commissioner Reilly.

Correspondence:

Suffolk County Fire Academy sent an information letter concerning changes in pump tests. Creative Database sent a copy of their annual service contract. Board decided not to approve the contract. Jamie Atkinson, Captain of the Ambulance Company requested the use of the hall on Thursday, May 31, 2007 to host a training seminar. Board approved. Bayport FD Engine Co. provided the additional information as requested by the Board for their Diving Class. Associations of Fire Districts State of New York is hosting their annual conference November 2-5, 2006. Informational letters were received from Fire District Mutual Insurance, Hometown Insurance, Barist Elevator, and Suffolk County Fire Districts Association.

Treasurer Ceglio said he finalized the longevity payment amounts. The part time fire house attendants who qualify for the extra money will be paid in the next week or two.

Meeting adjourned at 10:25 PM on a motion by Commissioner Lee Gillette seconded by Commissioner Lance Gillette.

The regular meeting of the Bayport Fire District was held on the above date. Board convened to executive session at 6:45 to discuss personnel matters. The open meeting was called to order at 7:45 PM by Chairman Benincase. Those present were: Commissioners Benincase, Becher, Lance Gillette, Lee Gillette and Reilly; Treasurer Ceglio; Deputy Treas. Geoghan; Attorney Siska, Chief Hoek and Assistant Chief D'Amico.

Minutes of the previous meeting were read and accepted on a motion by Commissioner Becher seconded by Commissioner Lance Gillette.

Commissioner Lance Gillette made a motion to adopt the budget for 2007 in the amount of \$1,672,922.00. \$1,641,492 to be raised by taxation. \$31,430.00 to be paid by Community Ambulance Company for dispatching services. Motion seconded by Commissioner Becher.

Bills presented for payment were approved to be paid as signed by the Auditing Committee on a motion by Commissioner Lance Gillette seconded by Commissioner Becher.

Treasurer's Report was read and accepted on a motion by Commissioner Becher seconded by Commissioner Lance Gillette.

Commissioner Becher made a motion to establish a capital reserve account to be entitled "Radio Interoperability Improvements" to commence in 2007. Motion seconded by Commissioner Lee Gillette.

#### Chiefs Reports:

Chief Hoek reported 35 alarms for the month with 235 year to date. The gear dryer caught fire on August 29<sup>th</sup>. The first two responding firemen put it out with fire extinguishers. The dryer unit is repairable for approx. \$2000.00. Commissioner Lee Gillette made a motion to repair the dryer seconded by Commissioner Lance Gillette. Commissioner Lance Gillette made a motion to purchase two dry suit dryers for \$399.00 each seconded by Commissioner Becher. Fireman Andy Boughal is on medical leave from his employment and it is not firematic. A 911 Memorial Service will be held at Hauppauge FD on Friday, September 8<sup>th</sup>. Department will be using the aerial ladder truck for the ceremony. Bohemia FD is hosting a memorial on Sunday, Sept. 10<sup>th</sup>. The Tahoe chief's vehicle is not starting properly. When it is repaired it will become the number two vehicle. Fireman Will Thoden completed and passed his EMT course at Suffolk Community College and will be reimbursed his fees in accordance with District policy. Fireman Barry Lipsky's Instructors Course cost him \$4300.00. He is now certified to dive and teach. He has many certifications and is willing to teach our members. Chiefs have met with him to discuss the training guidelines and insurance necessary for the instructors. Commissioner Becher made a motion to reimburse Barry \$2400.00 based on the receipts submitted. Motion seconded by Commissioner Lance Gillette. Fireman Jack Ruehl was driving 3-14-2 to a funeral service in Sayville on

August 30, 2006 and backed into a telephone pole. There was no personal injury but damage was done to the vehicle. Chiefs have notified Mr. Ruehl that he is no longer permitted to drive District apparatus. The Department picnic will be held on September 16<sup>th</sup> on the park grounds. The preventative maintenance program has been put in place with Rob Kral for the water rescue vehicle. Chief Hoek said there is a rumor going around that the Commissioners are considering disbanding the Water Rescue Team. Chairman Benincase assured the Chiefs that the Board has no intentions of doing so. John submitted receipts for bills paid by Fireman Jeff Saperstein for the water rescue vehicle.

Assistant Chief D'Amico said the Chiefs would like to send four members to the Engine Company Lifeguard Systems Course at a cost of \$400.00 each. Commissioner Becher made a motion to authorize Brian Sampson, Kevin Collins, Barry Lipsky and Rob LaConte to attend the course in accordance with the District policy. They will be reimbursed when they pass the course and receive their certificate. If they do not, then they must incur the expense themselves. Motion seconded by Commissioner Lance Gillette. John stated that the chiefs met with Fireman James Rice in regard to his suspension. Jim told them that he understood why they gave him the suspension but stated that he wished to pursue a hearing on the matter. Commissioner Lee Gillette addressed the chiefs that he was informed some time ago by Assistant Chief Baillargeon that Jack Ruehl said he did not wish to drive the apparatus anymore. Lee requested the chiefs to have more communication among themselves.

#### Commissioners Reports:

Commissioner Becher – no report.

Commissioner Lee Gillette said he called Preferred Plumbing Company in regard to the heating system in the maintenance building but they have not responded. Lee said he would like to see some maintenance work done on the firehouse. Jack Stevens said he could secure the aluminum behind the kitchen stove. The audio system in the meeting hall does not work properly. Lee received an estimate from Packey Electronics for \$2625 for the podium speakers. Commissioner Becher made a motion to authorize the public address system upgrade seconded by Commissioner Lee Gillette.

Commissioner Lance Gillette reported that the artwork is not complete on 3-14-23. He will check the specifications for the details.

Chairman Benincase said he spoke to the chiefs in regard to their equipment requests for 2007. He said he informed them that the Board would approve what they need to bring the equipment up to speed.

Attorney Warren Siska spoke to the Board in reference to the hearing for Fireman James Rice. Motion was made by Commissioner Becher to appoint Bill Glass as the hearing officer or a designated alternative if he is unavailable, for the hearing to be held on September 20, 2006. Motion seconded by Commissioner Lance Gillette. Warren said he

had a conversation with Mr. Rice whereby they discussed his suspension. Chiefs have limited Jim to responding to alarms only until the hearing process is completed. A letter has been prepared from the Board of Fire Commissioners signed by the Chairman of the Board informing Mr. Rice of the charges and will be served by the proper authority.

Correspondence:

Correspondence has been received from Board of Elections with District election guidelines, insurance certificate from Lifeguard Systems for training course, incident report from Chief Hoek in regard to dryer fire, thank you letter from Commissioner Joe Williams of Suffolk Fire & Rescue for hosting hurricane seminar, Fire Districts Mutual Insurance info on Health and Safety Officer Certification Programs, Suffolk County Fire & Rescue regarding Suffolk Work Employment Program, and various advertisements and notices.

The regular meeting for October falls on a holiday. Commissioner Becher made a motion to change meeting to Tuesday, October 10, 2006 at 6:30 PM seconded by Commissioner Lance Gillette.

Discussion was held on employee benefits. Board decided to keep benefits as they are. The 30 day carry over of sick time remains as is.

No bids were received from the advertisement of sale of the 1996 Expedition vehicle. Commissioner Lance Gillette made a motion to sell the surplus equipment to Ocean Beach Police Department for the sum of \$1.00 seconded by Commissioner Reilly.

Chief submitted a list of certifications for the Department divers. Commissioner Reilly questioned what the realm of these certifications allow them to do. His concern is that they do not perform out of their classification. Commissioners Reilly and Lee Gillette stated that lists of classifications and certifications should be posted in the fire house. Commissioner Becher explained that all of the men who passed their courses are qualified to do the type of dives the department is required to do. Chief will obtain records of the divers, training received, dives, etc. Assistant Chief D'Amico said he would like to meet with Attorney Siska to discuss updates that are need to be done to the Department by-laws. John will then meet with the by-law committee.

Eastern Electronics will be here next week to inspect all radios.

Meeting adjourned at 10:15 PM.

The regular meeting of the Bayport Fire District was held on the above date. Meeting was called to order at 6:45 PM by Chairman Benincase. A salute to the flag was led by Chairman Benincase followed by a moment of silence for the passing of Ex Chief Raymond Reilly, Sr. Those present were: Commissioners Benincase, Becher, Lance Gillette, Lee Gillette; Treas. Ceglie; Chief Hoek and Asst. Chief D'Amico.

Minutes of the previous meeting were read and accepted as corrected on a motion by Commissioner Lee Gillette seconded by Commissioner Becher. Correction being the following motion was omitted from the September minutes: Commissioner Lee Gillette made a motion to have the Department emblems installed on the Water Rescue Vehicle seconded by Commissioner Becher.

Bills presented for payment were approved to be paid as signed by the Auditing Committee on a motion by Commissioner Becher seconded by Commissioner Lee Gillette.

Treasurer's Report was read and accepted on a motion by Commissioner Becher seconded by Commissioner Lance Gillette. Tony discussed the information he received from Meril Lynch Investment Corp. Our representative Dan Long is leaving the company to a new position at Morgan Stanley and requested the District to transfer their account to them. Tony will call Meril Lynch and Dan at Morgan Stanley to inquire about the interest rates and also check Suffolk County National Bank.

#### Chiefs Reports:

Alarms for the month was 34 with 274 year to date. Chiefs requested the use of the tractor trailer for the Christmas float and the use of the utility building to build the float. Commissioner Lance Gillette made a motion to authorize the request seconded by Commissioner Becher. The Chiefs office thanked the Board for all their assistance and support during the wake of Ex Chief Ray Reilly. Commissioner Lance Gillette made a motion to send a letter of thanks to the Department for the outstanding job they did organizing the service and detail work of the wake and funeral. Motion seconded by Commissioner Lee Gillette. The high school homecoming parade will be held on 10/21 and John will request the Fire Police to cover the fire house area. Chief read a letter from the Department members expressing their displeasure with the vehicle 3-14-5 being housed across the street in the Department building instead of the main house. They feel it should be returned to the fire house. Commissioner Becher said he feels it must be stored in the Department building as the District has front line equipment still being housed in the unheated maintenance building. Commissioner Becher made a motion to send a letter to the Department thanking them for their concern but informing them that the District is unable to accommodate their request. Motion seconded by Commissioner Lee Gillette.

Asst. Chief D'Amico reported that the annual flow testing for the Scott Packs is due and he will schedule a date for the work to be done. Vehicles 3-14-1, 2 and 4 are scheduled for pump tests. Chiefs checked the bills from Lifeguard Systems for the

training classes and approved the payment of \$109.00. Firefighter Barry Lipsky spoke to the Patchogue Rotary Club and he said they are willing to pay the cost of a underwater public safety communications system for our water rescue company at the cost of \$9500.00. Chiefs will send a letter to Barry stating that they would be pleased to accept the offer with the stipulation that the Department or District will not accept any costs. Firefighter James Zigrosser changed his address to 240 Carmen Street, Patchogue. Chiefs have received a request from some of the members to have a chair lift installed to the recreation room in the basement for the handicapped members. Board will check into the options available. They also requested that the Playboy television channel be reinstalled in the recreation room. Treasurer Ceglie will call Cablevision and ask if it is possible to have it installed on just one television in the building. The members who participated in the Lifeguard Systems classes all received passing grades. John D'Amico said he did not receive all of the invoicing for their service and has some questions pertaining to the equipment purchases. County Wide Distributors sent saw blades for the reciprocating saw but they had to be sent back and they thought they were going to be partner saw blades.

#### Commissioners Reports:

Commissioner Becher: Seven or eight men signed up to learn the fit testing procedures. Andy asked if all the members have completed their physical exams. Chie Hoek said he will check who has not taken them yet. Andy said he speak to Gene Heeter of Hometown Insurance and ask him to speak to the Department members to explain the death benefit in the service award program. There was a miscalculation in the amount paid to Mrs. Fleming for the death of her husband Bob. The insurance company owes her another \$3,097.00. Ocean Beach Fire District picked up the surplus Ford Expedition and will remit the check for \$1.00. They informed Andy that they are grateful for the donation. The vehicle needed work done before it was transferred to them and they will pay the cost.

Commissioner Lee Gillette: Received estimates for the repair of the PA system in the meeting room from B & D Sound for \$3498 and Packey Electronics for \$2625. Jack Stevens will install back splashes in the kitchen when he is felling better from his recent illness. Board reviewed the requests made by Firefighter Jeff Saperstein regarding the water rescue truck and boats. Lee said he told the water rescue members not to install the decals on the truck that were not department patches. Apparently, Jeff thought that the statement that the art work was approved meant that he could install the decals. Lee will speak to him. Lee said he spoke to a Central Islip FD member who writes grants for his department and will see if he is interested in helping us by writing or assisting us.

Commissioner Lance Gillette said the Multi District meeting was held on Oct. 6<sup>th</sup> and it was reported that the Multi District Air Van is still over the weight limit even after taking off some equipment. They are writing a grant for funds for a air van command center vehicle. If they are approved for grant money they will be requesting \$20,000 from each of the participating districts. If they do not receive any government money they will not purchase the vehicle. They will keep 30 minute bottles in the van and do not have plans

for 45 minute bottles. Smoke machine needs to be replaced. Bayport has use of the porta count machine this month. They also spoke about truck maintenance. When heat is installed in our maintenance building Sayville will do work here. West Sayville is staying with an outside contractor to do their work. Sayville is preparing a bid for turnout gear and other items. We will be able to purchase from their contracts. A Fire Police course is being offered. Next meeting will be at West Sayville on Nov. 18<sup>th</sup>. On Oct. 14<sup>th</sup> the trailer will be at the Apple Festival on Broadway Avenue, Sayville. The AED's that were ordered should be arriving soon. Commissioner Lance Gillette made a motion to advertise the 1971 Ford Box Truck for bid as surplus equipment with a minimum bid of \$1000.00 to be received at the next meeting November 6, 2006. Motion seconded by Commissioner Lee Gillette.

Chairman Benincase requested that the meeting room floor be refinished. It does not need to be completely to bare wood as the Maltese Cross is costly to re do.

Correspondence: Firefighter Joe Walsh requested the use of the hall for 1/6/07. Commissioner Lance Gillette made a motion to approve request as Mr. Walsh paid his money owed for the last rental and submitted the check for this one as well. Motion seconded by Commissioner Lee Gillette. H2M Group provided a proposal for engineering services for the solar project. Letters were received from the Department Water Rescue Team in reference to their various requests for the team. Disciplinary Agreement between the Bayport Fire District and Firefighter James Rice was received from Attorney Warren Siska and placed on file, medical clearance notice was received for Firefighter James Rice, insurance certificate for diving course, various notices and advertisements were received and placed on file.

Attorney Siska was unable to attend the meeting but submitted his report that: He is working on the draft of the contract for Community Ambulance but has some questions for the Board concerning the contents, he will meet with the chiefs to discuss proposed by-law changes to be submitted to the by-law committee and submitted the Stipulation of Settlement regarding the suspension of Firefighter James Rice.

Treasurer Ceglio thanked the Board for their thoughtfulness for the loss of his father in law.

Commissioner Lance Gillette made a motion to appoint the Board of Elections for the Bayport Fire District Election to be held on December 12, 2006 from 6 PM to 9PM as follows: Chairman Dolores Hillenbrand, Inspectors of Election Marie Renner and June Gillette, Inspectors Gloria Zigrosser and Bernadette McCarthy. Bea Wageli to serve as the alternate. Motion seconded by Commissioner Becher.

Meeting adjourned at 8:40 PM.



The regular meeting of the Bayport Fire District was held on the above date. Meeting convened at 7:00 PM. A salute to the flag was held led by Chairman Benincase. Members present were Commissioners Benincase, Becher, Lance Gillette and Lee Gillette; Treasurer Ceglio; Attorney Siska; and Assistant Chiefs D'Amico and Baillargeon. Absent were: Commissioner Reilly, Deputy Treas. Geoghan and Chief Hoek.

Minutes of the previous meeting were approved as read on a motion by Commissioner Becher seconded by Commissioner Lance Gillette.

Bills presented for payment were approved to be paid as signed by the Auditing Committee on a motion by Commissioner Becher seconded by Commissioner Lee Gillette.

Treasurer's report was read and accepted on a motion by Commissioner Becher seconded by Commissioner Lance Gillette. Treasurer Ceglio mentioned to the Board that some of the line items are in arrears or have low balances. He asked that the Board curtail spending for the remaining two months in order to balance the budget for the year. Community Ambulance Company sent a check for the second half of their contract but overpaid by \$470.00. Tony will send them a refund. Tony said he received information from the State Comptroller's office regarding new rules on capital spending starting in 2007. Also, he requested the commissioners sign a credit application for Lesco, Co. so the District may purchase landscaping items from them.

#### Chiefs Reports:

Asst. Chief D'Amico reported 30 alarms for the month with 300 year to date. Chiefs requested that the Board advertise for a special meeting on December 7<sup>th</sup> to approve the chiefs as elected by the Department. Spare power unit on 3-14-8 has been repaired. Don Barrett had bunker pants repaired. Trucks 3-14-1,2 and 4 passed their pump tests. Flow testing was also done. John presented a bill from Engine Company for the members who attended the Lifeguard Systems training course. There was an invoice included for equipment purchased also. The company said the equipment is now on the apparatus. However, the company did not include copies of the certificates of the passing grades for the participants. Board will hold payment until all the paperwork is completed. John inquired about the status of the grant money of \$3000 that is supposed to be coming from County Executive Levy and Assemblywoman Fields. Chairman replied that Commissioner Reilly submitted a report for tonight's meeting and he stated that the grants are still pending and probably would be resubmitted for 2007. A television set was donated to the Chiefs for their office. It cannot be mounted as the room has brick walls. Commissioner Lee Gillette made a motion to purchase a flat screen TV that can be installed for \$600.00. Motion seconded by Commissioner Lance Gillette. Chiefs requested to purchase 30 company badges and 10 department badges for \$1500. Commissioner Lance Gillette made a motion to approve purchase seconded by Commissioner Lee Gillette. John reported that the hose testing was done and some of the 3" hose did not pass. He said they do not have any spare 1 3/4" at this time either. They

need 10 lengths of each. Commissioner Becher made a motion to purchase 10 lengths of inch and three quarters for \$1188.00 seconded by Commissioner Lance Gillette. Commissioner Lance Gillette made a motion to advertise permissive referendum #11 to purchase 10 lengths of 3" hose not to exceed \$2500 from the capital reserve account seconded by Commissioner Becher.

Asst. Chief Baillargeon said he researched the information the Board requested regarding the status of the drivers licenses of the members. An account can be set up with the Department of Motor Vehicles and they will send all the information on the drivers of the District vehicles i.e. any change of status of their license, violations, etc. There is no charge for this service. Chairman Benincase will handle the account. A public safety divers course will be held on December 3<sup>rd</sup>. Commissioner Lance Gillette made a motion that the District does not send members to this course due to budgetary restraints at this time. Motion seconded by Commissioner Becher.

#### Commissioners Reports:

Commissioner Becher: Gene Heeter of Hometown Insurance attended the Department meeting Friday night and explained the service award benefits to the members. Bob Fleming Jr. met with Gene after the meeting and Gene gave Bob the final check for his father who passed away in July. There is a part missing for the fit testing machine. Sayville FD will obtain it for us. The air compressor (Cascade System) will cost \$950 to repair. Andy told Costal Systems to order the parts and proceed with the repair. Andy said he reviewed the first, second and third quarters bank statements of the District as requested by the Treasurer. On the subject of physicals Andy told the chiefs that he has a folder of the results from Nassau Diagnostics of all the members who took their physicals. He requested that the Chiefs submit a report next month to the Board of all the members who did and did not complete their physical requirement. Andy obtained estimated for a security system for the firehouse. It will be \$7887 for six cameras and \$11,800 with a door system. Will hold for a future date. Gene Heeter faxed a memo to Andy regarding the Service Award Program for the probationary members. Commissioner Lee Gillette made a motion to adopt the Service Award Amendment as follows: Should an individual join the department prior to September 1<sup>st</sup> and that individual earns 50 points before December 31<sup>st</sup>, he/she will be entitled to begin earning credit in the Length of Service Award Program starting January 1<sup>st</sup> of the following year. Should an individual join the Department after September 1<sup>st</sup> this individual's probation period would be the following year. Motion seconded by Commissioner Becher.

Commissioner Lee Gillette: Lee said he spoke to three heating companies and received estimates from them. He also spoke to three plumbers and their prices were vastly different so he is going to speak to them again. He said he received a proposal for a handicap chair that could be installed from the main hall to the recreation room in the basement. The company representative suggested two chairs be used, one from the main floor to the landing and one from landing to the basement. He will speak to them again for a price estimate. H2M Engineering Co. sent a proposal for the bid and permit for the

installation of the solar panels on the maintenance building. Lee said he spoke to two other installers for information on the project as well.

Commissioner Lance Gillette: Lance said the next Multi District meeting will be held on November 18<sup>th</sup> at West Sayville FD. He received two quotes for carpet and ceramic tile for the recreation room. Paul's Carpet is \$4032 and Main St. Carpet \$3637.59. It will be deferred to next year.

Chairman Benincase read a letter he received from H2M regarding the parking lot renovation. It said in part that the work could not be started until spring as the asphalt companies shut down soon for the winter. Estimate to refinish the meeting room floor was \$10,350. Board will check other companies. May Day Communications sent a letter to the Board regarding Motorola Radio repairs. One of the fire vehicles damaged a lawn at 4 Bay Avenue, Bayport during an alarm. Board had Atlantic Landscaping Service repair the damage for \$250. Commissioners radio codes numbers will be 90 Commissioner Benincase, 91 Commissioner Reilly, 92 Commissioner Becher, 93 Commissioner Lance Gillette and 94 Commissioner Lee Gillette. Head Dispatcher Charley Zigrosser's cell phone is outdated. Commissioner Lance Gillette will order a Nextel for him. Artie suggested that the Board adopt a resolution regarding the use of the firehouse for funerals of ex chiefs and line of duty deaths. Commissioner Becher made a motion to that effect but no second was made. Chiefs and other Board members felt it warranted further discussion before a motion was made.

Attorney Siska said he needs more input from the Board before he can draw up the Community Ambulance contract.

#### Correspondence:

One bid was received from All-Out Fire Equipment for the 1971 Ford Box Truck in the amount of \$500. Commissioner Lee Gillette made a motion seconded by Commissioner Lance Gillette to accept the bid. Attorney Siska must first check the legality of the bid as it was advertised as a minimum bid of \$1000. Application for the use of the hall was submitted by the Chamber of Commerce for a meeting on November 29<sup>th</sup>. Commissioner Lee Gillette made a motion to accept the application and to waive the damage fee. Motion seconded by Commissioner Becher. Notice of Decision was received from Workmen's Compensation Board for Firefighter Richard Murphy. Notice of claim was received from Fire District's Mutual for injury to Firefighter Michael Geoghan. Incident report was filed by the chiefs office for injury of Firefighter Chris Moore. Thank you note was received from family of Ex Chief Raymond Reilly, Sr. for their appreciation of sympathy from the Board. Copy of memo sent to Dispatcher Mike Burns regarding his back pay to be placed in his file. Confirmation letter received from Board of Elections for District election December 12<sup>th</sup>. Accident report information was received from Capital Adjustment Bureau for 3-14-2. Employment information was requested from Suffolk County Police Department for former dispatcher Thomas Coan as he applied for a position with them. Also received and placed on file were various meeting notices, minutes of meetings and advertisements.

New Business:

Chiefs announced that the water rescue team will be doing a demonstration with Patchogue's team at the Patchogue River.

It was noted that Sayville Fire District has installed some new frequencies on their radios. The high band numbers are higher than we can receive. It will be brought to discussion at the next Multi District meeting.

Commissioner Arthur Benincase and Commissioner Lee Gillette submitted their petitions for election of their respective offices to the Secretary. Commissioner Benincase is seeking a five year term and Commissioner Lee Gillette a two year term.

A motion was made by Commissioner Lance Gillette seconded by Commissioner Lance Gillette and passed unanimously to approve the following resolution:

WHEREAS, the Bayport, Bohemia, Sayville and West Sayville-Oakdale Fire Districts, all being duly established fire districts under the laws of the State of New York with responsibility for providing fire protection and other emergency services within their respective jurisdictions, have previously joined together as a Multi-District Consortium to jointly undertake projects, purchases and services of mutual concern and benefit: and

WHEREAS one of the successful programs instituted in 1998 by the Multi-District Consortium has been shared mobile air supply vehicle to support each participating fire district at emergency scenes and training sessions with the added benefit of cost savings to each fire district by virtue of the shared resource; and

WHEREAS the vehicle presently utilized for that purpose has recently been found by the Motor Carrier Safety Unit of the Suffolk County Police Department to be grossly overweight thereby resulting in a significant number of self contained breathing apparatus cylinders and related equipment carried on the vehicle being removed to comply with the gross vehicle weight rating; and

WHEREAS the diminution of breathing air cylinders and related equipment carried on the vehicle has substantially reduced the usefulness of the unit; now, therefore, be it

RESOLVED that the Bayport Fire District supports the decision of the Multi-District Consortium to actively explore replacement of the existing mobile air supply unit with a new, suitably sized and equipped mobile air supply unit with additional enhancements for emergency scene firefighter rehabilitation and emergency services interoperable communications and, be it further

RESOLVED the Bayport Fire District recognizes and endorses that the Community Ambulance Company, Inc. a volunteer ambulance company operating for

greater than fifty years within the Multi-District Consortium participating fire districts under contract with the Town of Islip, will be the primary provider of emergency medical services associated with the aforementioned firefighter rehabilitation component of the mobile air supply unit, and, be further

RESOLVED that the Bayport Fire District specifically supports the Multi-District Consortium application titled "Multi-District Consortium Mobile Air Supply Vehicle" for a program year 2006-2007 Shared Municipal Service Incentives Grant through the New York State Department of State Division of Local Government to offset the cost of the replacement vehicle, and, be it further

RESOLVED that the West Sayville-Oakdale Fire District agrees to serve as the lead agency for making application and procuring the replacement vehicle and herein authorizes Commissioner Thomas G. McNamara to complete and submit the Program 2006-2007 Shared Municipal Services Incentives Grant Application on behalf of the fire district and the Multi-District Consortium.

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WHEREAS the vehicle presently utilized for that purpose has recently been found by the Motor Carrier Safety Unit of the Suffolk County Police Department to be grossly overweight thereby resulting in a significant number of self contained breathing apparatus cylinders and related equipment carried on the vehicle being removed to comply with the gross vehicle weight rating; and

WHEREAS the diminution of breathing air cylinders and related equipment carried on the vehicle has substantially reduced the usefulness of the unit; now, therefore, be it

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Being no further business the meeting was adjourned at 9:15 PM.

The regular meeting of the Bayport Fire District was held on the above date. Meeting was called to order at 7:05 PM by Chairman Benincase. Those present were: Commissioners Benincase, Becher, Lee Gillette and Reilly; Treasurer Ceglio; Deputy Treas. Geohan; Attorney Siska; and Chief Hoek.

Minutes of the previous meeting were accepted as corrected on a motion by Commissioner Reilly seconded by Commissioner Becher.

The bills for the month were read and approved for payment on a motion by Commissioner Becher seconded by Commissioner Reilly. Treasurer Ceglio reported that there are numerous line items in the minus but if spending is minimal for the month of December the budget should balance for the year. Chairman Benincase mandated that no purchases were to be made for the remainder of the year. In case of an emergency if something has to be purchased he will have to be contacted for approval.

Treasurer's report was read and approved on a motion by Commissioner Lee Gillette seconded by Commissioner Reilly.

Two bids were received for the Ford Box Truck. All Out Fire Equipment bid \$500.00 and Thomas (Tucker) Farrell bid \$601.06. Commissioner Lee Gillette made a motion to award the vehicle to Tucker Farrell seconded by Commissioner Becher.

Chief Hoek: John said Mrs. Calamari of Bayview Avenue has called several times to complain about the south siren. Chief Hoek said he made numerous attempts to return her calls but has been unable to speak to her and she has not returned the messages he left for her. Alarms for the month were 27 with 326 year to date. Albert Dwyer resigned from Fire Police. He returned his District equipment. John said that they had a working structure fire today on Stephen Road. There were issues concerning children and animals in the house and they had to notify Children's Protective Services, Code Enforcement of the Town of Islip, and the Animal Shelter of the Town of Islip. John thanked the Board for their cooperation with him during his tenure of Chief. Chairman Benincase thanked John on behalf of the Board for his hard work and dedication during his time in office.

Asst. Chief D'Amico( submitted by Chief Hoek) John requested to purchase four rolls of stamps to send the annual dinner invitations. Community Ambulance Co. contacted him to request the use of the District bus for a trip planned for their members and their families to the Bronx Zoo on December 28<sup>th</sup>. Consensus of the Board was not to approve the request . John said the holiday decorations on the front of the building were damaged by a wind storm. Jack Stevens will get an estimate for repairs and replacements and call Chairman Benincase for approval for purchases.

Treasurer Ceglio said he received a note stating that an invoice for Dor-A-Mor Canvas was not paid. The Chief and Board members have no recollection of this bill so Tony will investigate. Commissioner Lee Gillette made a motion to authorize Treasurer Ceglio to transfer funds in the line item budget to balance the budget for 2006. Motion seconded

by Commissioner Becher. Tony said he sent out a number of proposals to various auditing firms for price quotes to audit the district finances for 2006. Head Dispatcher Zigrosser sent Tony a memo stating that Dispatcher Jason Feinberg requested additional money for hours worked in the past as he felt he should have been receiving a higher salary. Board discussed matter and concluded that he was not entitled as he did not have continuous service and it is not warranted.

Chairman Benincase said the District received an invoice from Suffolk County Water Authority for water service to the firehouse. The District has never been charged for water in the past and there was no prior notification that they were intending to do so now. In addition to that, the amount of water used seemed exorbitant for six months of usage. Letter will be sent to Chairman of the Water Authority Mike Lo Grande with a copy to County Executive Steve Levy.

Commissioner Reilly requested that the District pay for the defibrillators as they have been delivered. The money will be reimbursed by a grant from New York State. New grants are being submitted to New York State Senators Trunzo and Johnson. Ray reported on the repeater system for the radios. The repeater will be installed on the cupola of the high school. Eastern Electronics will coordinate the installation. Ray said he requested an extension until March for the radio frequency licensing. Ray noted that the solar panel idea is still in the works. Commissioner Lee Gillette suggested that maybe they could be installed on the main building instead of the utility building. Fit test machine has been repaired and will be stored in a secure locker.

The Town of Islip Hazmat Team has requested the return of the gas meter that was loaned to the Department. Commissioners Lee Gillette and Reilly will coordinate the return.

Commissioner Lee Gillette: See said he received five quotes from plumbers to install heat in the maintenance building. They range from \$32,000 on down. The prices for the equipment for the heat were basically the same. However, one of the vendors suggested another type of system that might be more feasible and efficient for that type of building. Lee will go back to the other contractors who submitted proposals to inquire if they could supply that type of system. Commissioner Becher made a motion to advertise a permissive referendum for a gas infra red heating system for the maintenance building not to exceed \$19,000. Motion seconded by Commissioner Reilly. Lee stated that the floor in the maintenance building has oil spills on it and needs to be cleaned. Lee also expressed his concern with the wallpaper in the main building as some of it is coming off the walls. He would like to have the housemen repair it with wallpaper glue.

Commissioner Becher: Andy asked the Chief if anyone did not complete their physical. John said he will have a list by January 7<sup>th</sup>. The part has been received for the repair of the fit test machine. The cascade system is operating but the area must be thoroughly cleaned under the machine. Head Dispatcher Charley Zigrosser had his cell phone stolen. He filled out an incident report and a Suffolk County Police report. Andy said he received word that Carlos Timm lost some of his service award entitlement checks.

Andy will contact the insurance company to resolve the matter. Andy said that in speaking to Gene Heeter of Hometown Insurance Co. it was noted that there are a number of members on the department roster that have not been active in some time. If a member is not currently collecting their entitlement and is not vested in the Service Award Program he or she must remain active to be entitled to receive the benefits. In order to be considered as an active member he or she must have earned their required 50 points for the past two years. If the member has not met that requirement he or she will be dropped from the Service Award Program's benefits including the death benefit. If the person wishes to become active again they must contact the Chief and Commissioner Becher and he or she may be considered for reinstatement in the program. The SCUBA team submitted a voucher for payment of \$1600 for four members who participated in the diving course plus \$46 for equipment. Request for payment was returned to the Chief as the attendance certificates were not attached and they did not include a list of the equipment that was purchased.

Correspondence: Applications for the use of the hall were submitted by the Bayport Blue Point Booster Club for March 3, 2007, Timothy Ward for January 7<sup>th</sup> and Jerry Dietz for Dec. 2<sup>nd</sup> (verbally approved by Board prior to meeting). Applications were approved by a motion by Commissioner Becher seconded by Commissioner Lee Gillette. Letter received from Federal Communications Commission regarding radio frequencies will be handled by Commissioner Reilly. Phone Review forwarded a proposal to review phone communication bills to check if all of the charges are correct. Board approved this service. Tony Ceglio filed a copy of the proposal letters sent to various auditing firms. Letter received from Sayville Fire District regarding their radio tones. Copy of Resolution stating that the Bayport Fire District is in accord with the other multi districts on the purchase of an air van was sent to NYS Dept of State. Also received were minutes of various organizations and advertisements which were placed on file.

The Organizational Meeting of the Bayport Fire District will be held on Monday, January 8, 2007 at 6 PM followed by the regular meeting for January.

Meeting adjourned at 9:15 PM.